

# SERIES XXI<sup>®</sup>

FILING & STORAGE

product offering catalog



Effective February 2020



All dimensions listed herein are nominal. Actual dimensions have been rounded to the nearest 1/32 inch.

A sketch or drawing is recommended when specifying custom-built lateral file cabinets. See pages 19 and 20 for additional information.

The model numbering system was developed to include the **nominal size** of the unit or component. An alphanumeric suffix is sometimes used to further define the item.

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# Series XXI® Lateral Files & Storage

## Product Color Options

### Unit Paint Color

Black	BL
Blue Grey	GR
Bronze Metallic	ZM
Cayenne	CY
Champagne Metallic	CM
Chocolate	CT
Cool Grey	CG
Cottonwood	CO
Espresso Metallic	EX
Flannel	FN
Glitz Metallic	GZ
Grass Green	GN
Honey Bee	HY
Light Tone	LG
Mardi Gras	MG
Misty Brown	MY
Nemo	NE
Nordic	ND
Poppy Red	PR
Purple Haze	PH
Rubber Ducky	RK
Sand	SA
Sky Blue	SK
Splash	SH
Starlight Silver Metallic	SX
Surf's Up	SP
Ultra Blue	UB
Warm Grey	WG
Wet Sand	WS
Zesty Lime	ZL

### Surface Finish - Laminate

Biltmore Cherry	LBT
Black	LBK
Brighton Walnut	LBW
Canyon Zephyr	LCA
Castle Oak	LCO
Casual Linen	LCU
Cherry Storm	LCX
Classic Linen	LCI
Cloud Zephyr	LCL
Cocobala	LCC
Coffee Bean	LCB
Crisp Linen	LRI
Desert Zephyr	LDZ
Dove Grey	LDG
Fired Steel	LIL
Flax Linen	LXF
Florence Walnut	LFC
Forged Steel	LOL
Frosty White	LFW
Graphite Nebula	LGN
Grey	LGE
High Rise	LHE
Hollyberry	LHY
Irish Linen	LIH
Island	LID
Italian Silver Ash	LIT
Kensington Maple	LKM
Lapis Blue	LLB
Markerboard White	LMK
Misted Zephyr	LMR
Monticello Maple	LMT
Nickel Evolv	LNV
North Sea	LNA
Ocean	LON
Orange Grove	LOE
Pearl Bisque	LPB
Pearl Silver	LPS
Pressed Linen	LPR
River Cherry	LRY
Rugged Linen	LGR
Satin Stainless	LSS
Shadow Zephyr	LSR
Silicon Evolv	LSV
Sterling Ash	LAZ
Tailored Linen	LTL
Titanium Evolv	LTV
White Nebula	LWL
White Sand	LWN
Windsor Mahogany	LWY

### Edge Color for 74P Edge

Biltmore Cherry	TBT
Black	TBL
Blue Grey	TGR
Brighton Walnut	TBW
Castle Oak	TCO
Cayene	TCY
Cherry Storm	TCX
Chocolate	TCT
Cocobala	TCC
Cool Grey	TCG
Flannel	TFN
Florence Walnut	TFC
Frosty White	TFW
Honey Bee	THY
Italian Silver Ash	TIT
Kensington Maple	TKM
Light Tone	TLG
Mardi Gras	TMG
Misty Brown	TMY
Monticello Maple	TMT
Multiplex	TMB
Nemo	TNE
Nordic	TND
Purple Haze	TPH
River Cherry	TRY
Rubber Ducky	TRK
Sand	TSA
Splash	TSH
Sterling Ash	TAZ
Surf's Up	TSP
Ultra Blue	TUB
Warm Grey	TWG
Wet Sand	TWS
Windsor Mahogany	TWY
Zesty Lime	TZL

### Trim Color - Pedestal Seat Cushion

Black	BL
Blue Grey	GR
Flannel	FN
Sand	SA
Warm Grey	WG

# Series XXI<sup>®</sup> Lateral Files & Storage

Product Color Options

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# Preconfigured Lateral Files & Storage Cabinets

## General Information

### GENERAL INFORMATION

Our lateral files are designed on a 1½" module to provide an unparalleled degree of internal flexibility. Interior components are available 1½", 3", 6", 7½", 9", 10½", 12", 13½" and 15" high. These components are designed to efficiently accommodate virtually any filing and storage requirement.

To assure our files are compatible with panel systems, desks or custom architectural details, cabinets are available in 40 different heights.

### Preconfigured Units

To simplify the specification process, we offer preconfigured files and storage cabinets in the most popular sizes with the most popular internal components. These units are assembled using standard components. Lateral files and storage cabinets can be field-retrofitted and updated by specifying componentry from the Design-Your-Own section of this product offering catalog.

### Height

Lateral files and storage cabinets are available in 40 standard heights. Heights include ½" allowance for leveling glides fully recessed.

### Depth

All lateral files and storage cabinets are 18" deep.

### Width

Lateral files and storage cabinets are available in three standard widths: 30", 36" and 42".

### Drawer Dimensions

Refer to the illustrations on page 4 for the range of drawer sizes and the height clearance of each.

### Model Numbering System

Each character in the basic model number corresponds to a specific unit feature.

#### Example: CIL-36480-4D-BL

<b>CIL</b>	Product name	<b>Corr. Ind. Lateral</b>
<b>36</b>	Cabinet width	<b>36" wide</b>
<b>480</b>	Interior height	<b>48" high</b>
<b>4D</b>	Type of unit	<b>4 high, drawer</b>
<b>BL</b>	Color code	<b>Black</b>

Each internal component has a corresponding character.

<b>D</b>	Drawer with side-to-side folder bars
<b>R</b>	Receding door, rollout shelf with side-to-side folder bars
<b>E</b>	End tab shelf with plate dividers
<b>HD</b>	Hinged door storage cabinets with blank shelves
<b>HX</b>	Hinged door storage cabinets without shelves

The "334" model number for accessories indicates the item may be used in all cabinet widths.

### CONSTRUCTION AND STANDARD FEATURES

#### Basic Shell

The shell is common to lateral file and storage cabinet units. Uprights are punched to accept interior components on 1½" centers. Uprights and top and bottom reinforcements are welded into rigid "boxframe." Constructed of 18- and 20-gauge steel. Seamless back and top with reinforced corners.

Illustrated shell heights include ½" for adjustable glide in recessed position.

#### Doors/Drawers

Drawer fronts: 20-gauge steel with full-width flush inset pull and label holder. Fronts are screw-mounted to roll-out shelves to build drawers. Roll-out shelf body: 22-gauge steel slotted on 1½" centers to accept dividers. Leading edge formed to provide pull; center section offset for additional strength. Shelf ends: 19-gauge steel, notched to accept hanging folder bars. Each roll-out shelf equipped with two heavy-duty, three-section, ball-bearing suspensions. Components have been tested to accept loads of 125 lbs. This exceeds ANSI/BIFMA X5.9-2012 standards for lateral files.

Hinged door: 20-gauge steel, double-wall construction. Equipped with outward stop to prevent contact with adjacent cabinet and full height vertical flush inset pull.

#### Shelves

Blank shelf: 22-gauge steel, formed ⅞" thick on front and back edges. End Tab Shelf: 22-gauge steel shelf and back, 18-gauge sides. Shelf offset along width to increase strength. Slotted on 1" increments to accept plate dividers.

### Preconfigured lateral files meet or exceed ANSI/BIFMA X5.9-2012 standards.

#### Receding Door

20-gauge steel with full-width flush inset pull and label holder. Doors have guiding mechanism fitted with nylon glides to prevent metal-to-metal contact and ensure effortless operation.

The diagrams on the following page identify various shelf and drawer combinations and related height clearances behind a receding door. The diagrams illustrate typical use. Additional interior options can be installed behind a receding door.

### Note: Dimensions have been taken from the front raised edge of the roll-out shelf

#### Accessories

Plate dividers, 18-gauge steel, notched to lock into shelf.

Folder bars, 12-gauge steel, offset to maximize strength.

Suspended binder frames are constructed of 14- to 18-gauge steel. Screw-mounted to cabinet. Can be used behind 13½" and 15" receding doors and hinged storage cabinet doors.

### Adjustable Glides

Lateral files and storage cabinets are supplied with four adjustable glides. The glides can be adjusted from inside the cabinet using a ¼" hex socket wrench, or from outside the cabinet using a ⅜" wrench. Standard glides provide ¼" adjustment; longer glides are also available. Overall cabinet heights include the glide in its recessed position.

### Interlock

All cabinets are equipped with an interlock safety mechanism. This mechanism reduces the possibility of cabinet tip-over by permitting only one drawer to be opened at a time. With some unique combinations, an individual drawer may not be controlled by the interlock. In these instances a caution label will be affixed to the drawer body.

### Locks

Locks are standard on all units. The lock is a high security, single bit type. Units are standard with random keys in a range of 100 different numbers. Specific keying combinations are available at no additional charge. This information must be included with the order. Locks can be master keyed.

All locks have removable and interchangeable plugs. This feature provides for onsite custom keying. Locks can be supplied with the plugs installed or shipped separately. To order plugs for field installation, specify "lock plugs not installed" on order. Order must specify total quantity of specific key-numbered locks.

Example:	30 plugs:
	3 keyed alike
	10 keyed alike
	17 keyed alike

### Standard Paint Finishes

All products are iron phosphate treated prior to painting. This process enhances top coat bonding. Powder coat application is a highbred epoxy. The paint is baked on to provide a scratch and stain resistant surface.

All inside and outside shell and drawer front surfaces are painted with the same specified paint color. Interior components and accessories are painted a black finish. Mechanical components are black plated.

Colors shown within this product offering catalog are standard and available where specifications call for painted surfaces.

### Special Paint Finishes

All special colors, including other manufacturers' standard enamel finishes, are available subject to the following conditions:

1. Two steel color chips (minimum 3"x5") are requested for color matching purposes. Paper samples are acceptable; however, a reasonable tolerance must be allowed when comparing the two variations.

2. All nonstandard colors, except metallic paints, are available at no additional charge, but may be subject to extended lead times. Orders will not be processed until color match is approved. Verbal approval is accepted; however, written confirmation must follow.

### INSTALLATION

#### Caution Labels

Caution- and safety-related information is contained on a peel-off label affixed to the front of the cabinet. This label is to be removed by the customer.

Caution information is also permanently affixed to the left side of each drawer. Both labels contain important installation and loading information.

#### Installation Information

Complete instructions on the proper installation and use of the files are provided in a Users Guide in each file shipped.

The instructions refer to correct methods of leveling, ganging and loading.

#### Field Reconfiguration

As needs change, lateral files and storage cabinets can readily be field-changed; however, this process should be undertaken by a qualified service technician.

#### Counterbalance Weights

Stand alone cabinets with roll-out drawers should be fastened to an adjacent wall or a counterbalance weight should be used to ensure maximum stability. The weight should be installed by a qualified technician. Counterbalance weights are available in different sizes to suit individual applications.

#### Counterbalance Weight

Model #	Series XXI Lateral File
CBW35	30" Wide 4, 5, 6 High
CBW35	36" Wide 4, 5, 6 High
CBW35	42" Wide 4, 5, 6 High
CBW50	30" Wide 2, 3 High
CBW50	36" Wide 2, 3 High
CBW50	42" Wide 2, 3 High

Model #	Series XXI Optional Front Lateral File
CBW50	30" Wide 4, 5, 6 High
CBW50	36" Wide 4, 5, 6 High
CBW60	30" Wide 2, 3 High
CBW60	36" Wide 2, 3 High
CBW60	42" Wide 2, 3 High

By installing the recommended counterbalance weight, the lateral file will meet or exceed ANSI/BIFMA specifications in place at time of manufacture.

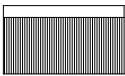
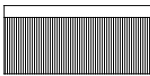
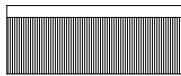




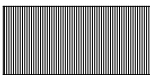
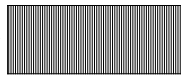
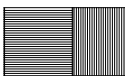

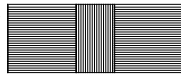
# Preconfigured Lateral Files & Storage Cabinets

Dimensions






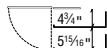
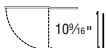
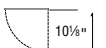
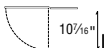

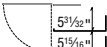
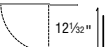
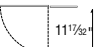
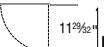

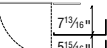
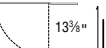
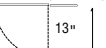
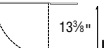



Inside Drawer and Shelf Dimensions*	30W x 18D Cabinet			36W x 18D Cabinet			42W x 18D Cabinet		
	W	D	H	W	D	H	W	D	H
3" Drawer	26 <sup>1</sup> / <sub>8</sub> "	15 <sup>15</sup> / <sub>16</sub> "	2 <sup>9</sup> / <sub>16</sub> "	32 <sup>1</sup> / <sub>8</sub> "	15 <sup>15</sup> / <sub>16</sub> "	2 <sup>9</sup> / <sub>16</sub> "	38 <sup>1</sup> / <sub>8</sub> "	15 <sup>15</sup> / <sub>16</sub> "	2 <sup>9</sup> / <sub>16</sub> "
6" Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	5 <sup>23</sup> / <sub>32</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	5 <sup>23</sup> / <sub>32</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	5 <sup>23</sup> / <sub>32</sub> "
7 <sup>1</sup> / <sub>2</sub> " Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	7 <sup>1</sup> / <sub>4</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	7 <sup>1</sup> / <sub>4</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	7 <sup>1</sup> / <sub>4</sub> "
9" Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	8 <sup>25</sup> / <sub>32</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	8 <sup>25</sup> / <sub>32</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	8 <sup>25</sup> / <sub>32</sub> "
10 <sup>1</sup> / <sub>2</sub> " Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	10 <sup>1</sup> / <sub>4</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	10 <sup>1</sup> / <sub>4</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	10 <sup>1</sup> / <sub>4</sub> "
12" Single Rollout Shelf	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	10 <sup>9</sup> / <sub>16</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	10 <sup>9</sup> / <sub>16</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	10 <sup>9</sup> / <sub>16</sub> "
12" Blank Shelf	26 <sup>3</sup> / <sub>4</sub> "	16 <sup>3</sup> / <sub>16</sub> "	10 <sup>1</sup> / <sub>8</sub> "	32 <sup>3</sup> / <sub>4</sub> "	16 <sup>3</sup> / <sub>16</sub> "	10 <sup>1</sup> / <sub>8</sub> "	38 <sup>3</sup> / <sub>4</sub> "	16 <sup>3</sup> / <sub>16</sub> "	10 <sup>1</sup> / <sub>8</sub> "
12" End Tab Filing Shelf	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>3</sup> / <sub>4</sub> "	10 <sup>7</sup> / <sub>16</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>3</sup> / <sub>4</sub> "	10 <sup>7</sup> / <sub>16</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>3</sup> / <sub>4</sub> "	10 <sup>7</sup> / <sub>16</sub> "
12" Slotted Shelf	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>1</sup> / <sub>2</sub> "	10 <sup>1</sup> / <sub>8</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>1</sup> / <sub>2</sub> "	10 <sup>1</sup> / <sub>8</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>1</sup> / <sub>2</sub> "	10 <sup>1</sup> / <sub>8</sub> "
12" Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	11 <sup>1</sup> / <sub>2</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	11 <sup>1</sup> / <sub>2</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	11 <sup>1</sup> / <sub>2</sub> "
13 <sup>1</sup> / <sub>2</sub> " Rollout Shelf	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	11 <sup>7</sup> / <sub>8</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	11 <sup>7</sup> / <sub>8</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	11 <sup>7</sup> / <sub>8</sub> "
13 <sup>1</sup> / <sub>2</sub> " Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	13 <sup>1</sup> / <sub>32</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	13 <sup>1</sup> / <sub>32</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	13 <sup>1</sup> / <sub>32</sub> "
15" Single Rollout Shelf	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	13 <sup>1</sup> / <sub>16</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	13 <sup>1</sup> / <sub>16</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	13 <sup>1</sup> / <sub>16</sub> "
15" Blank Shelf	26 <sup>3</sup> / <sub>4</sub> "	16 <sup>3</sup> / <sub>16</sub> "	13"	32 <sup>3</sup> / <sub>4</sub> "	16 <sup>3</sup> / <sub>16</sub> "	13"	38 <sup>3</sup> / <sub>4</sub> "	16 <sup>3</sup> / <sub>16</sub> "	13"
15" End Tab Filing Shelf	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>3</sup> / <sub>4</sub> "	13 <sup>3</sup> / <sub>8</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>3</sup> / <sub>4</sub> "	13 <sup>3</sup> / <sub>8</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>3</sup> / <sub>4</sub> "	13 <sup>3</sup> / <sub>8</sub> "
15" Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	14 <sup>9</sup> / <sub>16</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	14 <sup>9</sup> / <sub>16</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	14 <sup>9</sup> / <sub>16</sub> "
Storage Cabinet	28 <sup>1</sup> / <sub>2</sub> "	17"		34 <sup>1</sup> / <sub>2</sub> "	17"		40 <sup>1</sup> / <sub>2</sub> "	17"	

\* Dimensions have been taken from the front raised edge of rollout shelf. The inside clear dimension wide approximately 1/2" greater.

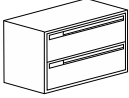
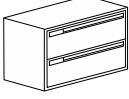
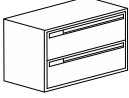

Hanging File Configurations		30W Cabinet		36W Cabinet		42W Cabinet	
		Accessories Required	Inches of filing space	Accessories Required	Inches of filing space	Accessories Required	Inches of filing space
Letter	side-to-side	(1) set type A	 26 <sup>3</sup> / <sub>4</sub> "	(1) set type A	 32 <sup>3</sup> / <sub>4</sub> "	(1) set type A	 38 <sup>3</sup> / <sub>4</sub> "
	front-to-back	(1) set type A (2) set type K	 30 <sup>1</sup> / <sub>4</sub> "	(1) set type A (2) set type K	 30 <sup>1</sup> / <sub>4</sub> "	(1) set type A (3) set type K	 45 <sup>3</sup> / <sub>8</sub> "
Legal	side-to-side	(1) set type A	 26 <sup>3</sup> / <sub>4</sub> "	(1) set type A	 32 <sup>3</sup> / <sub>4</sub> "	(1) set type A	 38 <sup>3</sup> / <sub>4</sub> "
	front-to-back	(1) set type A (1) set type K	 25 <sup>1</sup> / <sub>8</sub> "	(1) set type A (2) set type K	 30 <sup>1</sup> / <sub>4</sub> "	(1) set type A (2) set type K	 37 <sup>1</sup> / <sub>4</sub> "

### Inside Clear Dimensions of Shelf and Drawer Options

	6" Rollout Shelves Behind Receding Door	12" Rollout Shelf Behind Receding Door	Blank Shelf Behind Receding Door	End Tab Shelf Behind Receding Door	Drawer
3"					 2 <sup>9</sup> / <sub>16</sub> "
6"					 5 <sup>23</sup> / <sub>32</sub> "
7 <sup>1</sup> / <sub>2</sub> "					 7 <sup>1</sup> / <sub>4</sub> "
9"					 8 <sup>25</sup> / <sub>32</sub> "
10 <sup>1</sup> / <sub>2</sub> "					 10 <sup>9</sup> / <sub>16</sub> "
12"	 4 <sup>1</sup> / <sub>4</sub> " 5 <sup>5</sup> / <sub>16</sub> "	 10 <sup>1</sup> / <sub>16</sub> "	 10 <sup>1</sup> / <sub>16</sub> "	 10 <sup>1</sup> / <sub>16</sub> "	 11 <sup>1</sup> / <sub>2</sub> "
13 <sup>1</sup> / <sub>2</sub> "	 5 <sup>3</sup> / <sub>16</sub> " 5 <sup>5</sup> / <sub>16</sub> "	 12 <sup>1</sup> / <sub>2</sub> "	 11 <sup>7</sup> / <sub>32</sub> "	 11 <sup>7</sup> / <sub>32</sub> "	 13 <sup>1</sup> / <sub>32</sub> "
15"	 7 <sup>1</sup> / <sub>16</sub> " 5 <sup>5</sup> / <sub>16</sub> "	 13"	 13"	 13"	 14 <sup>9</sup> / <sub>16</sub> "

# Preconfigured Lateral Files

Series XXI Drawer Units

Model	Dimensions W x D x H	MODEL NUMBER		Approx. Packaged Weight
		Model Number	Color	
 <p><b>23<sup>15</sup>/<sub>16</sub>" File, 2 High</b></p> <ul style="list-style-type: none"> <li>• Two 10<sup>1</sup>/<sub>2</sub>" drawers with type-A folder bars</li> <li>• Counterbalance weights are recommended for freestanding units</li> </ul>	30 x 18 x 23 <sup>15</sup> / <sub>16</sub>	CIL-30210-2D	<input type="checkbox"/>	110#
	36 x 18 x 23 <sup>15</sup> / <sub>16</sub>	CIL-36210-2D	<input type="checkbox"/>	120#
	42 x 18 x 23 <sup>15</sup> / <sub>16</sub>	CIL-42210-2D	<input type="checkbox"/>	130#
CILTU				
 <p><b>27" File, 2 High</b></p> <ul style="list-style-type: none"> <li>• Two 12" drawers with type-A folder bars</li> </ul>	30 x 18 x 27	CIL-30240-2D	<input type="checkbox"/>	110#
	36 x 18 x 27	CIL-36240-2D	<input type="checkbox"/>	120#
	42 x 18 x 27	CIL-42240-2D	<input type="checkbox"/>	130#
CILTU				
 <p><b>30<sup>1</sup>/<sub>16</sub>" File, 2 High</b></p> <ul style="list-style-type: none"> <li>• Two 13<sup>1</sup>/<sub>2</sub>" drawers with type-A folder bars</li> <li>• Counterbalance weights are recommended for freestanding units</li> </ul>	30 x 18 x 30 <sup>1</sup> / <sub>16</sub>	CIL-30270-2D	<input type="checkbox"/>	115#
	36 x 18 x 30 <sup>1</sup> / <sub>16</sub>	CIL-36270-2D	<input type="checkbox"/>	125#
	42 x 18 x 30 <sup>1</sup> / <sub>16</sub>	CIL-42270-2D	<input type="checkbox"/>	135#
CILTU				
 <p><b>39<sup>1</sup>/<sub>4</sub>" File, 3 High</b></p> <ul style="list-style-type: none"> <li>• Three 12" drawers with type-A folder bars</li> <li>• Counterbalance weights are recommended for freestanding units</li> </ul>	30 x 18 x 39 <sup>1</sup> / <sub>4</sub>	CIL-30360-3D	<input type="checkbox"/>	164#
	36 x 18 x 39 <sup>1</sup> / <sub>4</sub>	CIL-36360-3D	<input type="checkbox"/>	184#
	42 x 18 x 39 <sup>1</sup> / <sub>4</sub>	CIL-42360-3D	<input type="checkbox"/>	199#
CILTU				

A

B

## INFORMATION

### Folder Bars

For filing configurations, see page 6.

### Height

All dimensions shown include 1/8" allowance for glides in recessed position.

### Accessories

See page 33-36 for accessories.

## HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.

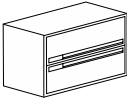
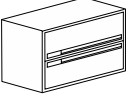
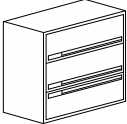

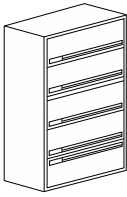
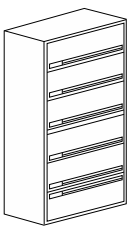






# Preconfigured Lateral Files

Series XXI Receding Door Units

Model	Dimensions W x D x H	MODEL NUMBER		Approx. Packaged Weight
		Model Number	Color	
 <p><b>27" File, 2 High</b></p> <ul style="list-style-type: none"> <li>• One 12" receding door/rollout shelf with type-A folder bars</li> <li>• One 12" drawer with type-A folder bars</li> </ul>	30 x 18 x 27	CIL-30240-2R	<input type="checkbox"/>	110#
	36 x 18 x 27	CIL-36240-2R	<input type="checkbox"/>	120#
	42 x 18 x 27	CIL-42240-2R	<input type="checkbox"/>	130#
CILTU				
 <p><b>30<sup>1</sup>/<sub>8</sub>" File, 2 High</b></p> <ul style="list-style-type: none"> <li>• One 13<sup>1</sup>/<sub>2</sub>" receding door/rollout shelf with type-A folder bars</li> <li>• One 13<sup>1</sup>/<sub>2</sub>" drawer with type-A folder bars</li> </ul>	30 x 18 x 30 <sup>1</sup> / <sub>16</sub>	CIL-30270-2R	<input type="checkbox"/>	164#
	36 x 18 x 30 <sup>1</sup> / <sub>16</sub>	CIL-36270-2R	<input type="checkbox"/>	184#
	42 x 18 x 30 <sup>1</sup> / <sub>16</sub>	CIL-42270-2R	<input type="checkbox"/>	199#
CILTU				
 <p><b>39<sup>1</sup>/<sub>4</sub>" File, 3 High</b></p> <ul style="list-style-type: none"> <li>• Two 12" receding doors/rollout shelves with type-A folder bars</li> <li>• One 12" drawer with type-A folder bars</li> </ul>	30 x 18 x 39 <sup>1</sup> / <sub>4</sub>	CIL-30360-3R	<input type="checkbox"/>	145#
	36 x 18 x 39 <sup>1</sup> / <sub>4</sub>	CIL-36360-3R	<input type="checkbox"/>	155#
	42 x 18 x 39 <sup>1</sup> / <sub>4</sub>	CIL-42360-3R	<input type="checkbox"/>	175#
CILTU				
 <p><b>51<sup>1</sup>/<sub>2</sub>" File, 4 High</b></p> <ul style="list-style-type: none"> <li>• Three 12" receding doors/rollout shelves with type-A folder bars</li> <li>• One 12" drawer with type-A folder bars</li> </ul>	30 x 18 x 51 <sup>1</sup> / <sub>2</sub>	CIL-30480-4R	<input type="checkbox"/>	185#
	36 x 18 x 51 <sup>1</sup> / <sub>2</sub>	CIL-36480-4R	<input type="checkbox"/>	200#
	42 x 18 x 51 <sup>1</sup> / <sub>2</sub>	CIL-42480-4R	<input type="checkbox"/>	220#
CILTU				
 <p><b>65<sup>9</sup>/<sub>32</sub>" File, 5 High</b></p> <ul style="list-style-type: none"> <li>• One 12" receding door/rollout shelf with plate dividers</li> <li>• One 1<sup>1</sup>/<sub>2</sub>" tie bar</li> <li>• Three 12" receding doors/rollout shelves with type-A folder bars</li> <li>• One 12" drawer with type-A folder bars</li> </ul>	30 x 18 x 65 <sup>9</sup> / <sub>32</sub>	CIL-30615-5R	<input type="checkbox"/>	204#
	36 x 18 x 65 <sup>9</sup> / <sub>32</sub>	CIL-36615-5R	<input type="checkbox"/>	260#
	42 x 18 x 65 <sup>9</sup> / <sub>32</sub>	CIL-42615-5R	<input type="checkbox"/>	280#
CILTU				
 <p><b>77<sup>17</sup>/<sub>32</sub>" File, 6 High</b></p> <ul style="list-style-type: none"> <li>• One 12" receding door/end tab shelf with plate dividers</li> <li>• One 12" receding door/rollout shelf with plate dividers</li> <li>• One 1<sup>1</sup>/<sub>2</sub>" tie bar</li> <li>• Three 12" receding doors/rollout shelves with type-A folder bars</li> <li>• One 12" drawer with type-A folder bars</li> <li>• 1<sup>1</sup>/<sub>2</sub>" structural filler shelf with 3 plate dividers on 42" wide</li> </ul>	30 x 18 x 77 <sup>17</sup> / <sub>32</sub>	CIL-30735-6R	<input type="checkbox"/>	245#
	36 x 18 x 77 <sup>17</sup> / <sub>32</sub>	CIL-36735-6R	<input type="checkbox"/>	280#
	42 x 18 x 77 <sup>17</sup> / <sub>32</sub>	CIL-42735-6R	<input type="checkbox"/>	325#
CILTU				

A

B

## INFORMATION

### Folder Bars

For filing configurations, see page 6.

### Height

All dimensions shown include 1/8" allowance for glides in recessed position.

### Accessories

See page 33-36 for accessories.

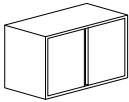
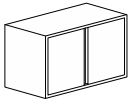
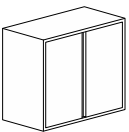
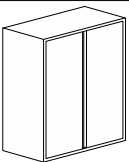
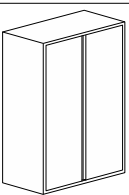
## HOW TO BUILD A MODEL NUMBER

**A** Select basic model.

**B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.

# Preconfigured Storage Cabinets

## Storage Cabinets

Model	Feature	Dimensions W x D x H	MODEL NUMBER		Approx. Packaged Weight
			Model Number	Color	
 <p><b>27" Storage Cabinet</b> • Available with one adjustable shelf</p>	1 shelf	30 x 18 x 27	CIL-30240-HD	<input type="checkbox"/>	95#
		36 x 18 x 27	CIL-36240-HD	<input type="checkbox"/>	105#
		42 x 18 x 27	CIL-42240-HD	<input type="checkbox"/>	121#
	CICBU				
 <p><b>33½" Storage Cabinet</b> • Available with one adjustable shelf</p>	1 shelf	30 x 18 x 33½	CIL-30300-HD	<input type="checkbox"/>	105#
		36 x 18 x 33½	CIL-36300-HD	<input type="checkbox"/>	121#
		42 x 18 x 33½	CIL-42300-HD	<input type="checkbox"/>	137#
	CICBU				
 <p><b>39¼" Storage Cabinet</b> • Available with two adjustable shelves</p>	2 shelves	30 x 18 x 39¼	CIL-30360-HD	<input type="checkbox"/>	121#
		36 x 18 x 39¼	CIL-36360-HD	<input type="checkbox"/>	139#
		42 x 18 x 39¼	CIL-42360-HD	<input type="checkbox"/>	152#
	CICBU				
 <p><b>51½" Storage Cabinet</b> • Available with two adjustable shelves</p>	2 shelves	30 x 18 x 51½	CIL-30480-HD	<input type="checkbox"/>	150#
		36 x 18 x 51½	CIL-36480-HD	<input type="checkbox"/>	160#
		42 x 18 x 51½	CIL-42480-HD	<input type="checkbox"/>	180#
	CICBU				
 <p><b>63¼" Storage Cabinet</b> • Available with three adjustable shelves</p>	3 shelves	30 x 18 x 63¼	CIL-30600-HD	<input type="checkbox"/>	175#
		36 x 18 x 63¼	CIL-36600-HD	<input type="checkbox"/>	190#
		42 x 18 x 63¼	CIL-42600-HD	<input type="checkbox"/>	225#
	CICBU				

A

B

### INFORMATION

#### Folder Bars

For filing configurations, see page 6.

#### Height

All dimensions shown include 1/8" allowance for glides in recessed position.

#### Accessories

See page 33-36 for accessories.

### HOW TO BUILD A MODEL NUMBER

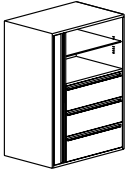
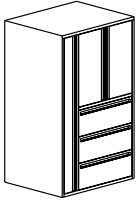
**A** Select basic model.

**B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.



# Preconfigured Storage Cabinets

## Kiosk Storage Units

Model	Feature	Dimensions		MODEL NUMBER		Approx. Packaged Weight
		W x D	Door End	Model Number	Color	
 <p><b>Kiosk with Open Bookshelf</b></p> <ul style="list-style-type: none"> <li>Steel kiosk available in 30" and 36" width, 65<sup>9</sup>/<sub>32</sub>" height and 24" depth.</li> <li>Kiosk includes three 12" high x 24" or 30" wide lateral filing drawers with folder bars. One lock secures all three drawers.</li> <li>Kiosk includes a 6" wide full height wardrobe area with a separate lock and coat hanger rod.</li> <li>Wardrobe door must be specified on right or left side of kiosk.</li> <li>Open bookcase area has one adjustable blank shelf and a blank bottom shelf.</li> </ul>	<b>Open bookshelf</b>	30 x 24	Right	CIK-3061524.BC3DFRL	<input type="checkbox"/>	208#
		36 x 24	Right	CIK-3661524.BC3DFRL	<input type="checkbox"/>	250#
		30 x 24	Left	CIK-3061524.BC3DFLL	<input type="checkbox"/>	208#
		36 x 24	Left	CIK-3661524.BC3DFLL	<input type="checkbox"/>	250#
 <p><b>Kiosk with Hinged Doors</b></p> <ul style="list-style-type: none"> <li>Steel kiosk available in 30" and 36" width, 65<sup>9</sup>/<sub>32</sub>" height and 24" depth.</li> <li>Kiosk includes three 12" high x 24" or 30" wide lateral filing drawers with folder bars. One lock secures all three drawers.</li> <li>Kiosk includes a 6" wide full height wardrobe area with a separate lock and coat hanger rod.</li> <li>Wardrobe door must be specified on right or left side of kiosk.</li> <li>Hinged doors hide bookshelf area with one adjustable blank shelf and a slotted bottom shelf.</li> </ul>	<b>Hinged doors</b>	30 x 24	Right	CIK-3061524.HD3DFRL	<input type="checkbox"/>	231#
		36 x 24	Right	CIK-3661524.HD3DFRL	<input type="checkbox"/>	277#
		30 x 24	Left	CIK-3061524.HD3DFLL	<input type="checkbox"/>	231#
		36 x 24	Left	CIK-3661524.HD3DFLL	<input type="checkbox"/>	277#

A

B

### INFORMATION

**Folder Bars**

For filing configurations, see page 6.

**Height**

All dimensions shown include 1/8" allowance for glides in recessed position.

**Accessories**

See page 33-36 for accessories.

### HOW TO BUILD A MODEL NUMBER

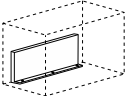
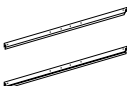


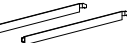

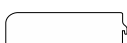

**A** Select basic model.

**B** Select paint color. Refer to the **Product Color Options** page in this catalog.



# Lateral Files and Storage Cabinets

## Accessories

Model	Accessories Included/ Filing Method	Dimensions W	MODEL NUMBER		Approx. Packaged Weight
			Model Number		
 LTACU	<b>Counterbalance Weight</b> <ul style="list-style-type: none"> <li>For lateral file units</li> <li>Recommended unless cabinets are ganged</li> </ul>		CIL-CBW35		35#
			CIL-CBW50		50#
	<b>Type "A" Folder Bars</b> <ul style="list-style-type: none"> <li>Files one row legal or letter, side-to-side</li> <li>Priced per set</li> <li>Installs in 10-1/2", 12", 13-1/2" and 15" drawers and similar sized receding door rollout shelf combinations</li> <li>Black finish only</li> </ul>	<b>Side-to-Side 30</b>	CIL-30FBA		
		<b>36</b>	CIL-36FBA		3#
		<b>42</b>	CIL-42FBA		3#
					4#
	<b>Type "E" Folder Bars</b> <ul style="list-style-type: none"> <li>EDP interior for print-outs</li> <li>Files on row side-to-side</li> <li>Installs in 13-1/2" and 15" drawers and 15" receding door rollout shelf combinations. Not for installation behind 13-1/2" receding doors</li> <li>Priced per unit</li> <li>Black finish only</li> </ul>	<b>Side-to-Side 30</b>	CIL-30FBE		5#
		<b>36</b>	CIL-36FBE		5#
		<b>42</b>	CIL-42FBE		7#
	<b>Type "K" Folder Bars</b> <ul style="list-style-type: none"> <li>Converts side-to-side filing to front-to-back filing.</li> <li>One set (two bars) required per row of filing</li> <li>Priced per set of two</li> <li>Legal or letter</li> </ul>	<b>Front-to-Back</b>	CIL-334-FBK		5#
 LTACU	<b>Type "J" Folder Bars</b> <ul style="list-style-type: none"> <li>For EDP filing front-to-back</li> <li>One set (two bars) required per row of filing</li> <li>Priced per set of two</li> </ul>	<b>Front-to-Back</b>	CIL-334-FBJ		5#
	<b>6" Dividers</b> <ul style="list-style-type: none"> <li>For 6" rollout shelves and 6", 7-1/2" and 9" drawers</li> <li>Sold in packs of three</li> <li>Black finish only</li> </ul>		CIL-334-6DV		3#
 LTACU	<b>Plate Dividers</b> <ul style="list-style-type: none"> <li>For 10 1/2", 12", 13 1/2" and 15" rollout shelves and drawers</li> <li>Sold in packs of three</li> <li>Black finish only</li> </ul>		CIL-334-12DV		3#
 LTACU	<b>Legal/Letter Conversion</b> <ul style="list-style-type: none"> <li>Black finish only</li> <li>To be used when filing letter-size folders side-to-side</li> </ul>		CIL-30LL		3#
			CIL-36LL		3#
			CIL-42LL		3#

A

### INFORMATION

#### Ordering

See pages 19-20 for how to order custom-built files and storage cabinets.

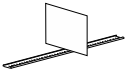
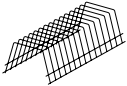
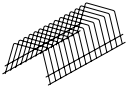
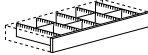


### HOW TO BUILD A MODEL NUMBER

- A Select basic model.



## Lateral Files and Storage Cabinets

Accessories

Model	Dimensions W x D x H	MODEL NUMBER		Approx. Packaged Weight												
		Model Number	Color													
 <p><b>Compressor Follower</b></p> <ul style="list-style-type: none"> <li>• Installs in 12", 13½", and 15" drawers and receding door/rollout shelf combinations and end tab shelves</li> <li>• All installation hardware included</li> <li>• Black finish only</li> <li>• Compressor moves side to side</li> </ul>	27 x 8	CIL30CF		3#												
	33 x 8	CIL36CF		4#												
	39 x 8	CIL42CF		4#												
LTACU																
 <p><b>Reel Insert Shelf for Storage Cabinets Doors</b></p> <ul style="list-style-type: none"> <li>• Installs behind 13½" and 15" receding doors and hinged doors; check reel size</li> <li>• 30" unit accepts 21 reels</li> <li>• 36" unit accepts 26 reels</li> <li>• 42" unit accepts 30 reels</li> <li>• Black finish only</li> </ul>	30 x 10½ x 7½	CIL-30RRC		9#												
	36 x 10½ x 7½	CIL-36RRC		10#												
	42 x 10½ x 7½	CIL-42RRC		11#												
LTACU																
 <p><b>Reel Insert for Drawers</b></p> <ul style="list-style-type: none"> <li>• Installs in 10½", 12, 13½" and 15" drawers; check reel size</li> <li>• 30" unit accepts 20 reels</li> <li>• 36" unit accepts 24 reels</li> <li>• 42" unit accepts 29 reels</li> <li>• Black finish only</li> </ul>	30 x 10½ x 7½	CIL-30RRF		9#												
	36 x 10½ x 7½	CIL-36RRF		10#												
	42 x 10½ x 7½	CIL-42RRF		11#												
LTACU																
 <p><b>Drawer Organizer</b></p> <ul style="list-style-type: none"> <li>• For installation in 6", 7½", 9" or box lateral file drawers</li> <li>• Black finish only</li> <li>• Kit includes:</li> </ul> <table border="1"> <thead> <tr> <th></th> <th>Partitions</th> <th>6" Dividers</th> </tr> </thead> <tbody> <tr> <td>30</td> <td>4</td> <td>3</td> </tr> <tr> <td>36</td> <td>5</td> <td>4</td> </tr> <tr> <td>42</td> <td>6</td> <td>5</td> </tr> </tbody> </table>		Partitions	6" Dividers	30	4	3	36	5	4	42	6	5	30 x 15¾ x 4	CIL-30MEDKIT		8#
		Partitions	6" Dividers													
	30	4	3													
	36	5	4													
42	6	5														
36 x 15¾ x 4	CIL-36MEDKIT		8#													
42 x 15¾ x 4	CIL-42MEDKIT		9#													
LTACU																
 <p><b>Coat Rod</b></p> <ul style="list-style-type: none"> <li>• Includes mounting hardware</li> <li>• For installation behind hinged doors</li> <li>• Will allow for placement of a blank shelf directly above. Specify shelf separately.</li> </ul>	30	CIL-30CRS		8#												
	36	CIL-36CRS		8#												
	42	CIL-42CRS		8#												
LTACU																
 <p><b>Touch-up Paint</b></p> <ul style="list-style-type: none"> <li>• Specify color code</li> <li>• One-ounce brush application</li> </ul>		CIL-97003	<input type="checkbox"/>	2#												
LTACU																

A

B

## INFORMATION

## Ordering


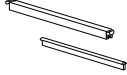
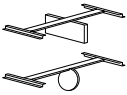
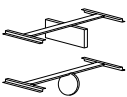



See pages 19-20 for how to order custom-built files and storage cabinets.

## HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.

# Lateral Files and Storage Cabinets

## Accessories

Model	Dimensions W x D x H	MODEL NUMBER		Approx. Packaged Weight
		Model Number		
 <p><b>Binder Frame for Computer Print-outs</b></p> <ul style="list-style-type: none"> <li>• For use with binder hanger CIL-334KIH</li> <li>• Installs behind hinged door or 15" receding door</li> <li>• Black finish only</li> </ul>	30 x 16½ x 1½	CIL-30KIF	7#	
	36 x 16½ x 1½	CIL-36KIF	8#	
	42 x 16½ x 1½	CIL-42KIF	9#	
LTACU				
 <p><b>Binder Hanger</b></p> <ul style="list-style-type: none"> <li>• Hangs on binder frame CIL-KIF</li> <li>• Metal channel with plastic T-bar</li> <li>• Allow one for every 3" of filing width</li> <li>• Channel is Dark Tone enamel finish</li> </ul>		CIL-334KIH	1#	
LTACU				
 <p><b>Binder Frame: WrightLine</b></p> <ul style="list-style-type: none"> <li>• Installs behind hinged doors or 13½" and 15" receding door</li> <li>• Accepts one for every 3" of filing width</li> <li>• Black finish only</li> </ul>	30 x 16½ x 1½	CIL-30WLD	7#	
	36 x 16½ x 1½	CIL-36WLD	8#	
	42 x 16½ x 1½	CIL-42WLD	9#	
LTACU				
 <p><b>Binder Frame: Acco Data</b></p> <ul style="list-style-type: none"> <li>• Installs behind hinged doors</li> <li>• Not recommended behind 15" receding door</li> <li>• Black finish only</li> </ul>	30 x 16½ x 1½	CIL-30ADF	7#	
	36 x 16½ x 1½	CIL-36ADF	8#	
	42 x 16½ x 1½	CIL-42ADF	9#	
LTACU				
 <p><b>Organizer Front Pan</b></p> <ul style="list-style-type: none"> <li>• Attaches to sides of 6", 7-1/2", 9" or box drawer body</li> <li>• Field installation on product manufactured prior to Jan. 1995 will require drilling 4 holes in the drawer</li> <li>• Black finish only</li> </ul>	30 x 1 x 4"	CIL-30MEDPAN	2#	
	36 x 1 x 4"	CIL-36MEDPAN	2#	
	42 x 1 x 4"	CIL-42MEDPAN	2#	
LTACU				
 <p><b>Organizer Partition</b></p> <ul style="list-style-type: none"> <li>• Front-to-back partition must be used with organizer front pan</li> <li>• Priced individually</li> <li>• Black finish only</li> </ul>	1/2 x 16 x 4"	CIL-334MPART	1#	
LTACU				
 <p><b>Organizer Divider</b></p> <ul style="list-style-type: none"> <li>• Side-to-side divider</li> <li>• Models listed provide 4", 5", 6" or 8" clear width</li> <li>• Black finish only</li> </ul>	4 x 4"	CIL-334DIV40	1#	
	5 x 4"	CIL-334DIV50	1#	
	6 x 4"	CIL-334DIV60	1#	
	8 x 4"	CIL-334DIV80	1#	
LTACU				

A

### INFORMATION

#### Ordering

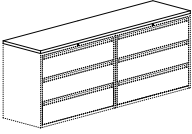
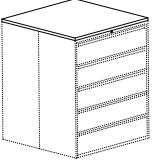
See pages 19-20 for how to order custom-built files and storage cabinets.

### HOW TO BUILD A MODEL NUMBER

A Select basic model.

## Lateral Files and Storage Cabinets

Accessories - Laminate Tops

Model	Feature	Dimensions W x D x H	MODEL NUMBER				Approx. Packaged Weight
			Model Number	Edge Style	Edge Color*	Laminate	
 <p>S7TP</p> <p><b>Laminate Top for Side-by-Side Units</b></p> <ul style="list-style-type: none"> <li>• Tops are manufactured to allow for 1/16" overhang on all sides</li> <li>• Do not specify individual tops when ganging multiple units due to the 1/16" overhang; specify proper size top for correct configuration and alignment</li> <li>• Tops attach with double-sided adhesive pre-applied to underside of top</li> </ul>	<b>Laminate Top</b>						
	Fits one 30" wide lateral	<b>30</b> x 18 x 1 1/4	S7L-3018T	□□□	□□	□□□	18#
	Fits one 36" wide lateral	<b>36</b> x 18 x 1 1/4	S7L-3618T	□□□	□□	□□□	21#
	Fits one 42" wide lateral	<b>42</b> x 18 x 1 1/4	S7L-4218T	□□□	□□	□□□	25#
	Fits two 30" wide laterals	<b>60</b> x 18 x 1 1/4	S7L-6018T	□□□	□□	□□□	36#
	Fits one 30" & one 36" wide laterals	<b>66</b> x 18 x 1 1/4	S7L-6618T	□□□	□□	□□□	39#
	Fits two 36" or one 30" & one 42" laterals	<b>72</b> x 18 x 1 1/4	S7L-7218T	□□□	□□	□□□	43#
	Fits one 36" & one 42" wide laterals	<b>78</b> x 18 x 1 1/4	S7L-7818T	□□□	□□	□□□	46#
	Fits two 42" wide laterals	<b>84</b> x 18 x 1 1/4	S7L-8418T	□□□	□□	□□□	50#
	Fits three 30" wide laterals	<b>90</b> x 18 x 1 1/4	S7L-9018T	□□□	□□	□□□	53#
	Fits two 30" & one 36" wide lateral	<b>96</b> x 18 x 1 1/4	S7L-9618T	□□□	□□	□□□	60#
	Fits two 30" & one 42" or one 30" & two 36"	<b>102</b> x 18 x 1 1/4	S7L-10218T	□□□	□□	□□□	64#
	Fits three 36" or one 30" & one 36" & one 42"	<b>108</b> x 18 x 1 1/4	S7L-10818T	□□□	□□	□□□	71#
	Fits two 36" & one 42" or one 30" & two 42"	<b>114</b> x 18 x 1 1/4	S7L-11418T	□□□	□□	□□□	75#
Fits four 30" or one 36" & two 42" laterals	<b>120</b> x 18 x 1 1/4	S7L-12018T	□□□	□□	□□□	80#	
<b>*74P edge only needs edge color selection</b>							
 <p>S7TP</p> <p><b>Laminate Top for Back-to-Back Units</b></p> <ul style="list-style-type: none"> <li>• Tops are manufactured to allow for 1/16" overhang on all sides</li> <li>• Do not specify individual tops when ganging multiple units due to the 1/16" overhang; specify proper size top for correct configuration and alignment</li> <li>• Tops attach with double-sided adhesive pre-applied to underside of top</li> <li>• Tops are for Standard or Flat Front units only</li> </ul>							
	Fits two 30" wide laterals	<b>30</b> x 36 x 1 1/4	S7L-3036T	□□□	□□	□□□	36#
	Fits two 36" wide laterals	<b>36</b> x 36 x 1 1/4	S7L-3636T	□□□	□□	□□□	43#
	Fits two 42" wide laterals	<b>42</b> x 36 x 1 1/4	S7L-4236T	□□□	□□	□□□	50#
	Fits four 30" wide laterals	<b>60</b> x 36 x 1 1/4	S7L-6036T	□□□	□□	□□□	71#
	Fits four 36" wide laterals	<b>72</b> x 36 x 1 1/4	S7L-7236T	□□□	□□	□□□	85#
	Fits four 42" laterals	<b>84</b> x 36 x 1 1/4	S7L-8436T	□□□	□□	□□□	99#
	Fits six 30" wide laterals	<b>90</b> x 36 x 1 1/4	S7L-9036T	□□□	□□	□□□	106#
	Fits six 36" wide laterals	<b>108</b> x 36 x 1 1/4	S7L-10836T	□□□	□□	□□□	127#
	<b>*74P edge only needs edge color selection</b>						
			A	B	C	D	

## INFORMATION

## Ordering

See pages 19-20 for how to order custom-built files and storage cabinets.

## HOW TO BUILD A MODEL NUMBER

**A** Select basic model.

**B** Select edge style.  
**SE** = Self Edge  
**74P** = 2mm PVC

**C** Select edge color for 74P edge.\*  
 Refer to the **Product Color Options** page in this catalog.

**D** Select laminate color.  
 Refer to the **Product Color Options** page in this catalog.

# Design-Your-Own Lateral Files and Storage Cabinets

## General Information

### GENERAL INFORMATION

To meet specific filing requirements, lateral file and storage cabinet units can be created from an unparalleled selection of cabinet sizes and specialized interior options. This section includes shells and corresponding drawers, receding doors, storage cabinets and legal/letter interiors.

Cabinet shells are available in three widths and 40 standard heights. Shells are notched in 1½" increments to accept a wide variety of interior options. Interior options range from 3", 6", 7½", 9", and 10½" drawers through 12", 13½" and 15" drawers and receding doors. Storage cabinets are also available in numerous heights. Various shelves and computer media storage accessories may be specified behind storage cabinet doors and receding doors.

#### Height

Lateral files and storage cabinets are available in 40 standard heights. Heights include ½" allowance for leveling glides fully recessed.

#### Depth

All lateral files and storage cabinets are 18" deep.

#### Width

Lateral files and storage cabinets are available in three standard widths: 30", 36" and 42".

#### Drawer Dimensions

Refer to the illustrations on page 16 for the range of drawer sizes and the height clearance of each.

#### Model Numbering System

Each character in the basic model number corresponds to a specific unit feature.

#### Example: CIL-30555-BL

**CIL** Product name **Corr. Ind. Lateral**  
**30** Cabinet width **30" wide**  
**555** Interior height **55½" high**  
**BL** Color code **Black**

Accessories such as drawers and doors have corresponding characters as well.

**D** Drawer  
**DA** Drawer with type-A folder bars  
**R** Receding door  
**RS** Receding door, rollout shelf  
**RSA** Receding door, rollout shelf with type-A folder bar  
**RE** Receding door, end tab shelf  
**S** Rollout shelf  
**BS** Blank shelf  
**ES** End tab shelf  
**CR** Coat rod

#### Example: CIL-30060D-BL

**CIL** Product name **Corr. Ind. Lateral**  
**30** Accessory width **30" wide**  
**060** Accessory height **6" high**  
**D** Accessory type **Drawer**  
**BL** Color code **Black**

The "334" model number for accessories indicates the item may be used in all cabinet widths.

### CONSTRUCTION AND STANDARD FEATURES

#### Basic Shell

This shell is common to lateral file and storage cabinet units. Uprights are punched to accept interior components on 1½" centers. Uprights and top and bottom reinforcements are welded into rigid "boxframe." Constructed of 18- and 20-gauge steel. Seamless back and top with reinforced corners.

Illustrated shell heights include ½" for adjustable glide in recessed position.

#### Doors/Drawers

Drawer fronts: 20-gauge steel with full-width flush inset pull and label holder. Fronts are screw-mounted to roll-out shelves to build drawers. Roll-out shelf body: 22-gauge steel slotted on 1½" centers to accept dividers. Leading edge formed to provide pull; center section offset for additional strength. Shelf ends: 19-gauge steel, notched to accept hanging folder bars. Each roll-out shelf equipped with two heavy-duty, three-section, ball-bearing suspensions. Drawers have been tested to accept loads of 125lbs. This exceeds ANSI/BIFMA X5.9-2012 standards for lateral files when recommended counterbalance weight is installed. Hinged door, 20-gauge steel, double-wall construction. Door swing is limited to 110 degrees to prevent contact with adjacent cabinet and full height vertical flush inset pull.

#### Shelves

Blank shelf, 22-gauge steel, formed 7/8" thick on front and back edges. End Tab Shelf, 20-gauge steel shelf and back, 18-gauge sides. Shelf offset along width to increase strength. Slotted on 1" increments to accept plate dividers.

#### Lateral files meet or exceed ANSI/BIFMA X5.9-2012 standards.

#### Receding Door

20-gauge steel with full-width flush inset pull and label holder. Doors have guiding mechanism fitted with nylon glides to prevent metal-to-metal contact and ensure effortless operation.

The diagrams on the following page identify various shelf and drawer combinations and related height clearances behind a receding door. The diagrams illustrate typical use. Additional interior options can be installed behind a receding door.

#### Note: Dimensions have been taken from the front raised edge of the roll-out shelf.

#### Note: Receding doors cannot be installed directly below a drawer.

#### Accessories

Plate dividers, 18-gauge steel, notched to lock into shelf. Folder bars, 30" & 36" (14-gauge steel); 42" (12-gauge steel), offset to maximize strength. Suspended binder frames are constructed of 14- to 18-gauge steel. Screw-mounted to cabinet. Can be used behind 13½" and 15" receding doors and hinged storage cabinet doors.

#### Adjustable Glides

Lateral files and storage cabinets are supplied with four adjustable glides. The glides can be adjusted from inside the cabinet using a ¼" hex socket wrench, or from outside the cabinet using a ⅜" wrench. Standard glides provide ¾" adjustment; longer glides are also available. Overall cabinet heights include the glide in its recessed position.

#### Interlock

All cabinets are equipped with an interlock safety mechanism. This mechanism reduces the possibility of cabinet tip-over by permitting only one drawer to be opened at a time. With some unique combinations, an individual drawer may not be controlled by the interlock. In these instances a caution label will be affixed to the drawer body.

#### Locks

Locks are standard on all units. The lock is a high security, single bit type. Units are standard with random keys in a range of 100 different numbers. Specific keying combinations are available at no additional charge. This information must be included with the order. Locks can be master keyed. Available keys are:

- Lock Core/Keys - Lock core and 2 keys are used in M-Series lock housings. Indicate in order notes if a specific core number is required.
- Master Key - Single key which opens any M-Series lock
- Extractor Key - Single key which extracts any M-Series lock core.

All locks have removable and interchangeable plugs. This feature provides for onsite custom keying. Units can be supplied with the plugs installed or shipped separately. To order lock plugs for field installation, specify "lock plugs not installed" on order. Order must specify total quantity of specific key-numbered locks.

Example: 30 plugs:  
 3 keyed alike  
 10 keyed alike  
 17 keyed alike

#### Standard Paint Finishes

All products are iron phosphate treated prior to painting. This process enhances top coat bonding. Powder coat application is a highbred epoxy. The paint is baked on to provide a scratch and stain resistant surface.

All inside and outside shell and drawer front surfaces are painted with the same specified paint color. Interior components and accessories are painted a black finish. Mechanical components are black plated.

Colors shown within this product offering catalog are standard and available where specifications call for painted surfaces.

#### Special Paint Finishes

All special colors, including other manufacturers' standard enamel finishes, are available subject to the following conditions:

1. Two steel color chips (minimum 3"x 5") are requested for color matching purposes. Paper samples are acceptable; however, a reasonable tolerance must be allowed when comparing the two variations.
2. All nonstandard colors, except metallic paints, are available at no additional charge, but may be subject to extended lead times. Orders will not be processed until color match is approved. Verbal approval is accepted; however, written confirmation must follow.

### INSTALLATION

#### Caution Labels

Caution- and safety-related information is contained on a peel-off label affixed to the front of the cabinet. This label is to be removed by the customer.

Caution information is also permanently affixed to the left side of each drawer. Both labels contain important installation and loading information.

#### Installation Information

Complete instructions on the proper installation and use of the files are provided in a Users Guide in each file shipped.

The instructions refer to correct methods of leveling, ganging and loading.

#### Field Reconfiguration

As needs change, lateral files and storage cabinets can readily be field-changed; however, this process should be undertaken by a qualified service technician.

#### Counterbalance Weights

Stand alone cabinets with roll-out drawers should be fastened to an adjacent wall or a counterbalance weight should be used to ensure maximum stability. The weight should be installed by a qualified technician. Counterbalance weights are available in different sizes to suit individual applications.

#### Counterbalance Weight

Model #	Series XXI Lateral File
CBW35	30" Wide 4, 5, 6 High
CBW35	36" Wide 4, 5, 6 High
CBW35	42" Wide 4, 5, 6 High
CBW50	30" Wide 2, 3 High
CBW50	36" Wide 2, 3 High
CBW50	42" Wide 2, 3 High

Model #	Series XXI Optional Front Lateral File
CBW50	30" Wide 4, 5, 6 High
CBW50	36" Wide 4, 5, 6 High

By installing the recommended counterbalance weight, the lateral file will meet or exceed ANSI/BIFMA specifications in place at time of manufacture.

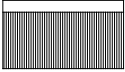
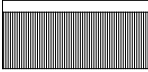
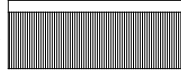

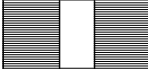
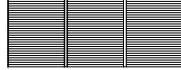
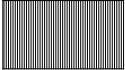
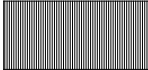
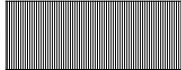
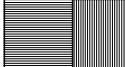

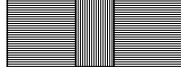
# Design-Your-Own Lateral Files and Storage Cabinets

Dimensions






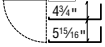
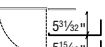
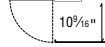
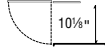
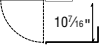

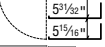
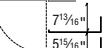
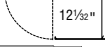
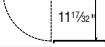
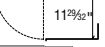

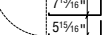

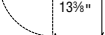
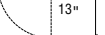
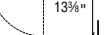



Inside Drawer and Shelf Dimensions*	30W x 18D Cabinet			36W x 18D Cabinet			42W x 18D Cabinet		
	W	D	H	W	D	H	W	D	H
3" Drawer	26 <sup>1</sup> / <sub>8</sub> "	15 <sup>7</sup> / <sub>8</sub> "	2 <sup>9</sup> / <sub>16</sub> "	32 <sup>1</sup> / <sub>8</sub> "	15 <sup>15</sup> / <sub>16</sub> "	2 <sup>9</sup> / <sub>16</sub> "	38 <sup>1</sup> / <sub>8</sub> "	15 <sup>15</sup> / <sub>16</sub> "	2 <sup>9</sup> / <sub>16</sub> "
6" Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	5 <sup>23</sup> / <sub>32</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	5 <sup>23</sup> / <sub>32</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	5 <sup>23</sup> / <sub>32</sub> "
7 <sup>1</sup> / <sub>2</sub> " Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	7 <sup>1</sup> / <sub>4</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	7 <sup>1</sup> / <sub>4</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	7 <sup>1</sup> / <sub>4</sub> "
9" Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	8 <sup>25</sup> / <sub>32</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	8 <sup>25</sup> / <sub>32</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	8 <sup>25</sup> / <sub>32</sub> "
10 <sup>1</sup> / <sub>2</sub> " Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	10 <sup>1</sup> / <sub>4</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	10 <sup>1</sup> / <sub>4</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	10 <sup>1</sup> / <sub>4</sub> "
12" Single Rollout Shelf	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	10 <sup>9</sup> / <sub>16</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	10 <sup>9</sup> / <sub>16</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	10 <sup>9</sup> / <sub>16</sub> "
12" Blank Shelf	26 <sup>3</sup> / <sub>4</sub> "	16 <sup>3</sup> / <sub>16</sub> "	10 <sup>1</sup> / <sub>8</sub> "	32 <sup>3</sup> / <sub>4</sub> "	16 <sup>3</sup> / <sub>16</sub> "	10 <sup>1</sup> / <sub>8</sub> "	38 <sup>3</sup> / <sub>4</sub> "	16 <sup>3</sup> / <sub>16</sub> "	10 <sup>1</sup> / <sub>8</sub> "
12" End Tab Filing Shelf	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>3</sup> / <sub>4</sub> "	10 <sup>7</sup> / <sub>16</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>3</sup> / <sub>4</sub> "	10 <sup>7</sup> / <sub>16</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>3</sup> / <sub>4</sub> "	10 <sup>7</sup> / <sub>16</sub> "
12" Slotted Shelf	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>1</sup> / <sub>2</sub> "	10 <sup>1</sup> / <sub>8</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>1</sup> / <sub>2</sub> "	10 <sup>1</sup> / <sub>8</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>1</sup> / <sub>2</sub> "	10 <sup>1</sup> / <sub>8</sub> "
12" Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	11 <sup>1</sup> / <sub>2</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	11 <sup>1</sup> / <sub>2</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	11 <sup>1</sup> / <sub>2</sub> "
13 <sup>1</sup> / <sub>2</sub> " Rollout Shelf	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	11 <sup>7</sup> / <sub>8</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	11 <sup>7</sup> / <sub>8</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	11 <sup>7</sup> / <sub>8</sub> "
13 <sup>1</sup> / <sub>2</sub> " Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	13 <sup>1</sup> / <sub>32</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	13 <sup>1</sup> / <sub>32</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	13 <sup>1</sup> / <sub>32</sub> "
15" Single Rollout Shelf	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	13 <sup>1</sup> / <sub>16</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	13 <sup>1</sup> / <sub>16</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	13 <sup>1</sup> / <sub>16</sub> "
15" Blank Shelf	26 <sup>3</sup> / <sub>4</sub> "	16 <sup>3</sup> / <sub>16</sub> "	13"	32 <sup>3</sup> / <sub>4</sub> "	16 <sup>3</sup> / <sub>16</sub> "	13"	38 <sup>3</sup> / <sub>4</sub> "	16 <sup>3</sup> / <sub>16</sub> "	13"
15" End Tab Filing Shelf	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>3</sup> / <sub>4</sub> "	13 <sup>3</sup> / <sub>8</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>3</sup> / <sub>4</sub> "	13 <sup>3</sup> / <sub>8</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>3</sup> / <sub>4</sub> "	13 <sup>3</sup> / <sub>8</sub> "
15" Drawer	26 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	14 <sup>9</sup> / <sub>16</sub> "	32 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	14 <sup>9</sup> / <sub>16</sub> "	38 <sup>3</sup> / <sub>4</sub> "	15 <sup>7</sup> / <sub>8</sub> "	14 <sup>9</sup> / <sub>16</sub> "
Storage Cabinet	28 <sup>1</sup> / <sub>2</sub> "	17"		34 <sup>1</sup> / <sub>2</sub> "	17"		40 <sup>1</sup> / <sub>2</sub> "	17"	

\* Dimensions have been taken from the front raised edge of rollout shelf. The inside clear dimension wide approximately 1/2" greater.

Hanging File Configurations		30W Cabinet		36W Cabinet		42W Cabinet	
		Accessories Required	Inches of filing space	Accessories Required	Inches of filing space	Accessories Required	Inches of filing space
Letter	side-to-side	(1) set type A	 26 <sup>3</sup> / <sub>4</sub> "	(1) set type A	 32 <sup>3</sup> / <sub>4</sub> "	(1) set type A	 38 <sup>3</sup> / <sub>4</sub> "
	front-to-back	(1) set type A (2) set type K	 30 <sup>1</sup> / <sub>4</sub> "	(1) set type A (2) set type K	 30 <sup>1</sup> / <sub>4</sub> "	(1) set type A (3) set type K	 45 <sup>3</sup> / <sub>8</sub> "
Legal	side-to-side	(1) set type A	 26 <sup>3</sup> / <sub>4</sub> "	(1) set type A	 32 <sup>3</sup> / <sub>4</sub> "	(1) set type A	 38 <sup>3</sup> / <sub>4</sub> "
	front-to-back	(1) set type A (1) set type K	 25 <sup>1</sup> / <sub>8</sub> "	(1) set type A (2) set type K	 30 <sup>1</sup> / <sub>4</sub> "	(1) set type A (2) set type K	 37 <sup>1</sup> / <sub>4</sub> "

### Inside Clear Dimensions of Shelf and Drawer Options

	6" Rollout Shelves Behind Receding Door	12" Rollout Shelf Behind Receding Door	Blank Shelf Behind Receding Door	End Tab Shelf Behind Receding Door	Drawer
3"					 2 <sup>9</sup> / <sub>16</sub> "
6"					 5 <sup>23</sup> / <sub>32</sub> "
7 <sup>1</sup> / <sub>2</sub> "					 7 <sup>1</sup> / <sub>4</sub> "
9"					 8 <sup>25</sup> / <sub>32</sub> "
10 <sup>1</sup> / <sub>2</sub> "					 10 <sup>9</sup> / <sub>16</sub> "
12"	 4 <sup>3</sup> / <sub>4</sub> "  5 <sup>15</sup> / <sub>16</sub> "	 10 <sup>9</sup> / <sub>16</sub> "	 10 <sup>1</sup> / <sub>8</sub> "	 10 <sup>7</sup> / <sub>16</sub> "	 11 <sup>1</sup> / <sub>2</sub> "
13 <sup>1</sup> / <sub>2</sub> "	 5 <sup>3</sup> / <sub>32</sub> "  5 <sup>5</sup> / <sub>16</sub> "	 12 <sup>1</sup> / <sub>2</sub> "	 11 <sup>7</sup> / <sub>32</sub> "	 11 <sup>29</sup> / <sub>32</sub> "	 13 <sup>1</sup> / <sub>32</sub> "
15"	 7 <sup>3</sup> / <sub>16</sub> "  5 <sup>5</sup> / <sub>16</sub> "	 13 <sup>3</sup> / <sub>8</sub> "	 13"	 13 <sup>3</sup> / <sub>8</sub> "	 14 <sup>9</sup> / <sub>16</sub> "

# Design-Your-Own Lateral Files and Storage Cabinets

## TERMINOLOGY

**BIFMA.** "Business and Institutional Furniture Manufacturer's Association" set minimum standards by which contract furniture manufacturers measure the performance of their products.

**Clear Filing Height.** The available unobstructed storage space in a drawer or on a shelf.

**Counterbalance Weight (CBW).** A weight affixed into the inside back of the file to minimize the possibility of the cabinet tipping over when a fully loaded drawer is opened.

**End Tab Filing.** Describes storage materials which have the identification tab at the short end of the file folder. The tab is seen from the side, not the top, of the folder.

**Tie Bar.** Used to complete the available filing height when no insert is required or where no insert is available to complete the remaining height. Standard on 5 and 6 high cabinets. (Parallel to the width of the cabinet).

**Folder Bars.** The heavy gauge steel bars that fit into a drawer to suspend hanging folders and computer print-out binders. Available for side-to-side (across the width of the cabinet) type-A and front-to-back type-K filing.

**Ganging.** Describes the bolting together of cabinets when installed side by side. Enhances safety.

**Glides.** Adjustable large footed bolts that screw into the four bottom corners of all lateral files, storage cabinets, and some pedestals; adjusts the level and height of a cabinet.

**Interlock.** A safety mechanism installed in all lateral files. Prevents opening more than one drawer at a time. Minimizes the possibility of the cabinet tipping over.

**Lock Plug.** The removable center portion of the lock. With a special key, lock plugs can be removed to allow for customer keying configurations after the lateral files or pedestals have been installed.

**Posting Shelf.** A horizontal extendible worksurface that can fit into a 1½" opening of a lateral file, in place of a tie bar.

**Receding Door.** Sometimes called a "flipper door"; the door opens by lifting it at the bottom and sliding it into the file on a horizontal plane.

**Suspensions.** Sometimes called "slides;" the ball bearing support mechanism on which a roll-out shelf or drawer operates.

**"X" High.** (ie. 2 high, 3 high, etc.) The nominal height of a unit measured in 12-inch increments.

## CUSTOM UNIT EXAMPLES

**Requirement:** 30-inch wide cabinet with binder storage in top two openings and legal file storage in bottom two openings. Maximum height, 57".

Unit Height	x Qty	= Insert Height	Description	Model No.
56 <sup>3</sup> / <sub>32</sub> "	1	52 <sup>1</sup> / <sub>2</sub> " max.	Shell, 5 high	CIL-30525
15"	2	30"	Receding door	CIL-30150-R
	2		Blank shelf	CIL-30-BS
10 <sup>1</sup> / <sub>2</sub> "	1	10 <sup>1</sup> / <sub>2</sub> "	Drawer w/folder bars	CIL-30105-DA
12"	1	12"	Drawer w/folder bars	CIL-30120-DA

**Total insert height: 52½"**

**Color code:**

**Requirement:** 36-inch wide cabinet with miscellaneous stationery storage in top opening, letter file storage in middle opening, and 14 x 11" EDP file storage in bottom opening.

Unit Height	x Qty	= Insert Height	Description	Model No.
33 <sup>1</sup> / <sub>8</sub> "	1	30" max.	Shell, 3 high	CIL-36300
6"	1	6"	Drawer	CIL-36060-D
10 <sup>1</sup> / <sub>2</sub> "	1	10 <sup>1</sup> / <sub>2</sub> "	Drawer w/folder bars	CIL-36105-DA
13 <sup>1</sup> / <sub>2</sub> "	1	13 <sup>1</sup> / <sub>2</sub> "	Drawer	CIL-36135-DE

**Total insert height: 30"**

**Color code:**

**Requirement:** 42-inch wide cabinet with hanging WrightLine 14 x 11" EDP printout storage in top opening, multiple summary report storage in second opening, and EDP print-out storage in bottom two openings.

Unit Height	x Qty	= Insert Height	Description	Model No.
65 <sup>9</sup> / <sub>32</sub> "	1	60" max.	Shell, 5 high	CIL-42615
15"	2	30"	Receding door	CIL-42150-R
	1		WrightLine	CIL-42WLD
	1		Blank shelf	CIL-42-BS
	1		Tie bar position	
15"	2	30"	Drawer	CIL-42150-DE

**Total insert height: 60"**

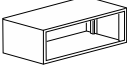
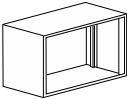
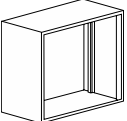
**Color code:**

**Note:** Because the shell height required is greater than 63<sup>3</sup>/<sub>4</sub>", a 1½" tie bar will automatically be included with the shell. The tie bar location specified is below the second opening.



# Design-Your-Own Lateral Files and Storage Cabinets

## Shells

Model	Accepts Inserts Totalling	Dimensions W x D x H	MODEL NUMBER		Approx. Packaged Weight
			Model Number	Color	
	15"	30 x 18 x 17 <sup>13</sup> / <sub>16</sub>	CIL-30150	<input type="checkbox"/>	26#
		36 x 18 x 17 <sup>13</sup> / <sub>16</sub>	CIL-36150	<input type="checkbox"/>	32#
		42 x 18 x 17 <sup>13</sup> / <sub>16</sub>	CIL-42150	<input type="checkbox"/>	38#
19 <sup>11</sup> / <sub>32</sub> " High Shell	16½"	30 x 18 x 19 <sup>11</sup> / <sub>32</sub>	CIL-30165	<input type="checkbox"/>	28#
		36 x 18 x 19 <sup>11</sup> / <sub>32</sub>	CIL-36165	<input type="checkbox"/>	35#
		42 x 18 x 19 <sup>11</sup> / <sub>32</sub>	CIL-42165	<input type="checkbox"/>	41#
20 <sup>7</sup> / <sub>8</sub> " High Shell	18"	30 x 18 x 20 <sup>7</sup> / <sub>8</sub>	CIL-30180	<input type="checkbox"/>	30#
		36 x 18 x 20 <sup>7</sup> / <sub>8</sub>	CIL-36180	<input type="checkbox"/>	39#
		42 x 18 x 20 <sup>7</sup> / <sub>8</sub>	CIL-42180	<input type="checkbox"/>	44#
22 <sup>13</sup> / <sub>32</sub> " High Shell	19½"	30 x 18 x 22 <sup>13</sup> / <sub>32</sub>	CIL-30195	<input type="checkbox"/>	33#
		36 x 18 x 22 <sup>13</sup> / <sub>32</sub>	CIL-36195	<input type="checkbox"/>	41#
		42 x 18 x 22 <sup>13</sup> / <sub>32</sub>	CIL-42195	<input type="checkbox"/>	48#
CILCU					
	21"	30 x 18 x 23 <sup>15</sup> / <sub>16</sub>	CIL-30210	<input type="checkbox"/>	37#
		36 x 18 x 23 <sup>15</sup> / <sub>16</sub>	CIL-36210	<input type="checkbox"/>	45#
		42 x 18 x 23 <sup>15</sup> / <sub>16</sub>	CIL-42210	<input type="checkbox"/>	51#
25 <sup>15</sup> / <sub>32</sub> " High Shell	22½"	30 x 18 x 25 <sup>15</sup> / <sub>32</sub>	CIL-30225	<input type="checkbox"/>	40#
		36 x 18 x 25 <sup>15</sup> / <sub>32</sub>	CIL-36225	<input type="checkbox"/>	48#
		42 x 18 x 25 <sup>15</sup> / <sub>32</sub>	CIL-42225	<input type="checkbox"/>	54#
27" High Shell	24"	30 x 18 x 27	CIL-30240	<input type="checkbox"/>	42#
		36 x 18 x 27	CIL-36240	<input type="checkbox"/>	50#
		42 x 18 x 27	CIL-42240	<input type="checkbox"/>	56#
28 <sup>17</sup> / <sub>32</sub> " High Shell	25½"	30 x 18 x 28 <sup>17</sup> / <sub>32</sub>	CIL-30255	<input type="checkbox"/>	45#
		36 x 18 x 28 <sup>17</sup> / <sub>32</sub>	CIL-36255	<input type="checkbox"/>	53#
		42 x 18 x 28 <sup>17</sup> / <sub>32</sub>	CIL-42255	<input type="checkbox"/>	60#
30 <sup>1</sup> / <sub>16</sub> " High Shell	27"	30 x 18 x 30 <sup>1</sup> / <sub>16</sub>	CIL-30270	<input type="checkbox"/>	47#
		36 x 18 x 30 <sup>1</sup> / <sub>16</sub>	CIL-36270	<input type="checkbox"/>	55#
		42 x 18 x 30 <sup>1</sup> / <sub>16</sub>	CIL-42270	<input type="checkbox"/>	62#
CILCU					
	28½"	30 x 18 x 31 <sup>19</sup> / <sub>32</sub>	CIL-30285	<input type="checkbox"/>	49#
		36 x 18 x 31 <sup>19</sup> / <sub>32</sub>	CIL-36285	<input type="checkbox"/>	57#
		42 x 18 x 31 <sup>19</sup> / <sub>32</sub>	CIL-42285	<input type="checkbox"/>	64#
CILCU					

A

B

### INFORMATION

#### Ordering

See pages 19-20 for how to order custom-built files and storage cabinets.

#### Lock

All units include a lock. Keying is random unless otherwise specified at time of order entry.

#### Height

All dimensions shown include 1/8" allowance for glides in recessed position.

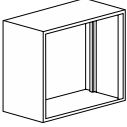
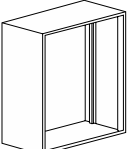
### HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.



## Design-Your-Own Lateral Files and Storage Cabinets

Shells

Model	Accepts Inserts Totalling	Dimensions W x D x H	MODEL NUMBER		Approx. Packaged Weight		
			Model Number	Color			
 CILCU	33 1/8" High Shell	30	30 x 18 x 33 1/8	CIL-30300	<input type="checkbox"/>	52#	
			36	36 x 18 x 33 1/8	CIL-36300	<input type="checkbox"/>	60#
			42	42 x 18 x 33 1/8	CIL-42300	<input type="checkbox"/>	67#
	34 21/32" High Shell	31 1/2	30	30 x 18 x 34 21/32	CIL-30315	<input type="checkbox"/>	54#
			36	36 x 18 x 34 21/32	CIL-36315	<input type="checkbox"/>	62#
			42	42 x 18 x 34 21/32	CIL-42315	<input type="checkbox"/>	69#
	36 3/16" High Shell	33	30	30 x 18 x 36 3/16	CIL-30330	<input type="checkbox"/>	56#
			36	36 x 18 x 36 3/16	CIL-36330	<input type="checkbox"/>	64#
			42	42 x 18 x 36 3/16	CIL-42330	<input type="checkbox"/>	71#
37 23/32" High Shell	34 1/2	30	30 x 18 x 37 23/32	CIL-30345	<input type="checkbox"/>	58#	
		36	36 x 18 x 37 23/32	CIL-36345	<input type="checkbox"/>	66#	
		42	42 x 18 x 37 23/32	CIL-42345	<input type="checkbox"/>	73#	
39 1/4" High Shell	36	30	30 x 18 x 39 1/4	CIL-30360	<input type="checkbox"/>	61#	
		36	36 x 18 x 39 1/4	CIL-36360	<input type="checkbox"/>	68#	
		42	42 x 18 x 39 1/4	CIL-42360	<input type="checkbox"/>	75#	
 CILCU	40 25/32" High Shell	37 1/2	30	30 x 18 x 40 25/32	CIL-30375	<input type="checkbox"/>	64#
			36	36 x 18 x 40 25/32	CIL-36375	<input type="checkbox"/>	71#
			42	42 x 18 x 40 25/32	CIL-42375	<input type="checkbox"/>	78#
	42 5/16" High Shell	39	30	30 x 18 x 42 5/16	CIL-30390	<input type="checkbox"/>	66#
			36	36 x 18 x 42 5/16	CIL-36390	<input type="checkbox"/>	73#
			42	42 x 18 x 42 5/16	CIL-42390	<input type="checkbox"/>	80#
	43 27/32" High Shell	40 1/2	30	30 x 18 x 43 27/32	CIL-30405	<input type="checkbox"/>	68#
			36	36 x 18 x 43 27/32	CIL-36405	<input type="checkbox"/>	75#
			42	42 x 18 x 43 27/32	CIL-42405	<input type="checkbox"/>	82#
45 3/8" High Shell	42	30	30 x 18 x 45 3/8	CIL-30420	<input type="checkbox"/>	70#	
		36	36 x 18 x 45 3/8	CIL-36420	<input type="checkbox"/>	77#	
		42	42 x 18 x 45 3/8	CIL-42420	<input type="checkbox"/>	84#	
46 29/32" High Shell	43 1/2	30	30 x 18 x 46 29/32	CIL-30435	<input type="checkbox"/>	71#	
		36	36 x 18 x 46 29/32	CIL-36435	<input type="checkbox"/>	78#	
		42	42 x 18 x 46 29/32	CIL-42435	<input type="checkbox"/>	85#	

A

B

## INFORMATION

## Ordering

See pages 19-20 for how to order custom-built files and storage cabinets.

## Lock

All units include a lock. Keying is random unless otherwise specified at time of order entry.

## Height

All dimensions shown include 1/8" allowance for glides in recessed position.

## HOW TO BUILD A MODEL NUMBER

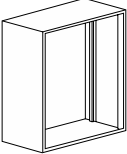
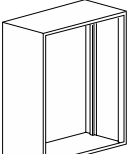
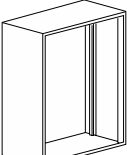
**A** Select basic model.

**B** Select paint color.

Refer to the **Product Color Options** page in this catalog.

# Design-Your-Own Lateral Files and Storage Cabinets

## Shells

Model	Accepts Inserts Totalling	Dimensions W x D x H	MODEL NUMBER		Approx. Packaged Weight	
			Model Number	Color		
	45	30 x 18 x 48 <sup>7</sup> / <sub>16</sub>	CIL-30450	<input type="checkbox"/>	73#	
		36 x 18 x 48 <sup>7</sup> / <sub>16</sub>	CIL-36450	<input type="checkbox"/>	80#	
		42 x 18 x 48 <sup>7</sup> / <sub>16</sub>	CIL-42450	<input type="checkbox"/>	87#	
	49 <sup>31</sup> / <sub>32</sub> " High Shell	46 <sup>1</sup> / <sub>2</sub>	30 x 18 x 49 <sup>31</sup> / <sub>32</sub>	CIL-30465	<input type="checkbox"/>	75#
			36 x 18 x 49 <sup>31</sup> / <sub>32</sub>	CIL-36465	<input type="checkbox"/>	82#
			42 x 18 x 49 <sup>31</sup> / <sub>32</sub>	CIL-42465	<input type="checkbox"/>	89#
	51 <sup>1</sup> / <sub>2</sub> " High Shell	48	30 x 18 x 51 <sup>1</sup> / <sub>2</sub>	CIL-30480	<input type="checkbox"/>	76#
			36 x 18 x 51 <sup>1</sup> / <sub>2</sub>	CIL-36480	<input type="checkbox"/>	83#
			42 x 18 x 51 <sup>1</sup> / <sub>2</sub>	CIL-42480	<input type="checkbox"/>	90#
53 <sup>1</sup> / <sub>32</sub> " High Shell	49 <sup>1</sup> / <sub>2</sub>	30 x 18 x 53 <sup>1</sup> / <sub>32</sub>	CIL-30495	<input type="checkbox"/>	78#	
		36 x 18 x 53 <sup>1</sup> / <sub>32</sub>	CIL-36495	<input type="checkbox"/>	85#	
		42 x 18 x 53 <sup>1</sup> / <sub>32</sub>	CIL-42495	<input type="checkbox"/>	92#	
CILCU						
	51	30 x 18 x 54 <sup>9</sup> / <sub>16</sub>	CIL-30510	<input type="checkbox"/>	79#	
		36 x 18 x 54 <sup>9</sup> / <sub>16</sub>	CIL-36510	<input type="checkbox"/>	86#	
		42 x 18 x 54 <sup>9</sup> / <sub>16</sub>	CIL-42510	<input type="checkbox"/>	93#	
	56 <sup>3</sup> / <sub>32</sub> " High Shell	52 <sup>1</sup> / <sub>2</sub>	30 x 18 x 56 <sup>3</sup> / <sub>32</sub>	CIL-30525	<input type="checkbox"/>	81#
			36 x 18 x 56 <sup>3</sup> / <sub>32</sub>	CIL-36525	<input type="checkbox"/>	88#
			42 x 18 x 56 <sup>3</sup> / <sub>32</sub>	CIL-42525	<input type="checkbox"/>	95#
	57 <sup>5</sup> / <sub>8</sub> " High Shell	54	30 x 18 x 57 <sup>5</sup> / <sub>8</sub>	CIL-30540	<input type="checkbox"/>	83#
			36 x 18 x 57 <sup>5</sup> / <sub>8</sub>	CIL-36540	<input type="checkbox"/>	90#
			42 x 18 x 57 <sup>5</sup> / <sub>8</sub>	CIL-42540	<input type="checkbox"/>	97#
	59 <sup>5</sup> / <sub>32</sub> " High Shell	55 <sup>1</sup> / <sub>2</sub>	30 x 18 x 59 <sup>5</sup> / <sub>32</sub>	CIL-30555	<input type="checkbox"/>	84#
			36 x 18 x 59 <sup>5</sup> / <sub>32</sub>	CIL-36555	<input type="checkbox"/>	91#
			42 x 18 x 59 <sup>5</sup> / <sub>32</sub>	CIL-42555	<input type="checkbox"/>	98#
	60 <sup>11</sup> / <sub>16</sub> " High Shell	57	30 x 18 x 60 <sup>11</sup> / <sub>16</sub>	CIL-30570	<input type="checkbox"/>	85#
			36 x 18 x 60 <sup>11</sup> / <sub>16</sub>	CIL-36570	<input type="checkbox"/>	93#
			42 x 18 x 60 <sup>11</sup> / <sub>16</sub>	CIL-42570	<input type="checkbox"/>	99#
	CILCU					
		58 <sup>1</sup> / <sub>2</sub>	30 x 18 x 62 <sup>7</sup> / <sub>32</sub>	CIL-30585	<input type="checkbox"/>	87#
			36 x 18 x 62 <sup>7</sup> / <sub>32</sub>	CIL-36585	<input type="checkbox"/>	94#
42 x 18 x 62 <sup>7</sup> / <sub>32</sub>			CIL-42585	<input type="checkbox"/>	101#	
CILCU						

A

B

### INFORMATION

#### Ordering

See pages 19-20 for how to order custom-built files and storage cabinets.

#### Lock

All units include a lock. Keying is random unless otherwise specified at time of order entry.

#### Height

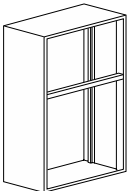
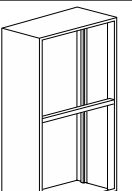
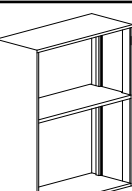


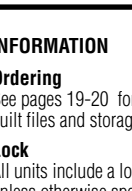
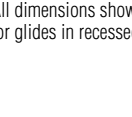
All dimensions shown include <sup>1</sup>/<sub>8</sub>" allowance for glides in recessed position.

### HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.

## Design-Your-Own Lateral Files and Storage Cabinets

Shells

Model	Accepts Inserts Totalling	Dimensions W x D x H	MODEL NUMBER		Approx. Packaged Weight
			Model Number	Color	
<b>63<sup>3</sup>/<sub>4</sub>" High Shell</b>	<b>60</b>	<b>30</b> x 18 x 63 <sup>3</sup> / <sub>4</sub>	CIL-30600	<input type="checkbox"/>	88#
		<b>36</b> x 18 x 63 <sup>3</sup> / <sub>4</sub>	CIL-36600	<input type="checkbox"/>	95#
		<b>42</b> x 18 x 63 <sup>3</sup> / <sub>4</sub>	CIL-42600	<input type="checkbox"/>	102#
 <b>65<sup>9</sup>/<sub>32</sub>" High Shell</b> • 1 <sup>1</sup> / <sub>2</sub> " tie bar included • 1 <sup>1</sup> / <sub>2</sub> " structural filler shelf on 42" wide	<b>61<sup>1</sup>/<sub>2</sub></b>	<b>30</b> x 18 x 65 <sup>9</sup> / <sub>32</sub>	CIL-30615	<input type="checkbox"/>	91#
		<b>36</b> x 18 x 65 <sup>9</sup> / <sub>32</sub>	CIL-36615	<input type="checkbox"/>	98#
		<b>42</b> x 18 x 65 <sup>9</sup> / <sub>32</sub>	CIL-42615	<input type="checkbox"/>	105#
 <b>66<sup>13</sup>/<sub>16</sub>" High Shell</b> • 1 <sup>1</sup> / <sub>2</sub> " tie bar included • 1 <sup>1</sup> / <sub>2</sub> " structural filler shelf on 42" wide	<b>63</b>	<b>30</b> x 18 x 66 <sup>13</sup> / <sub>16</sub>	CIL-30630	<input type="checkbox"/>	92#
		<b>36</b> x 18 x 66 <sup>13</sup> / <sub>16</sub>	CIL-36630	<input type="checkbox"/>	99#
		<b>42</b> x 18 x 66 <sup>13</sup> / <sub>16</sub>	CIL-42630	<input type="checkbox"/>	106#
 <b>68<sup>11</sup>/<sub>16</sub>" High Shell</b> • 1 <sup>1</sup> / <sub>2</sub> " tie bar included • 1 <sup>1</sup> / <sub>2</sub> " structural filler shelf on 42" wide	<b>64<sup>1</sup>/<sub>2</sub></b>	<b>30</b> x 18 x 68 <sup>11</sup> / <sub>16</sub>	CIL-30645	<input type="checkbox"/>	93#
		<b>36</b> x 18 x 68 <sup>11</sup> / <sub>16</sub>	CIL-36645	<input type="checkbox"/>	100#
		<b>42</b> x 18 x 68 <sup>11</sup> / <sub>16</sub>	CIL-42645	<input type="checkbox"/>	108#
 <b>69<sup>7</sup>/<sub>8</sub>" High Shell</b> • 1 <sup>1</sup> / <sub>2</sub> " tie bar included • 1 <sup>1</sup> / <sub>2</sub> " structural filler shelf on 42" wide	<b>66</b>	<b>30</b> x 18 x 69 <sup>7</sup> / <sub>8</sub>	CIL-30660	<input type="checkbox"/>	95#
		<b>36</b> x 18 x 69 <sup>7</sup> / <sub>8</sub>	CIL-36660	<input type="checkbox"/>	102#
		<b>42</b> x 18 x 69 <sup>7</sup> / <sub>8</sub>	CIL-42660	<input type="checkbox"/>	110#
 <b>71<sup>13</sup>/<sub>32</sub>" High Shell</b> • 1 <sup>1</sup> / <sub>2</sub> " tie bar included • 1 <sup>1</sup> / <sub>2</sub> " structural filler shelf on 42" wide	<b>67<sup>1</sup>/<sub>2</sub></b>	<b>30</b> x 18 x 71 <sup>13</sup> / <sub>32</sub>	CIL-30675	<input type="checkbox"/>	96#
		<b>36</b> x 18 x 71 <sup>13</sup> / <sub>32</sub>	CIL-36675	<input type="checkbox"/>	101#
		<b>42</b> x 18 x 71 <sup>13</sup> / <sub>32</sub>	CIL-42675	<input type="checkbox"/>	109#
 <b>72<sup>15</sup>/<sub>16</sub>" High Shell</b> • 1 <sup>1</sup> / <sub>2</sub> " tie bar included • 1 <sup>1</sup> / <sub>2</sub> " structural filler shelf on 42" wide	<b>69</b>	<b>30</b> x 18 x 72 <sup>15</sup> / <sub>16</sub>	CIL-30690	<input type="checkbox"/>	97#
		<b>36</b> x 18 x 72 <sup>15</sup> / <sub>16</sub>	CIL-36690	<input type="checkbox"/>	102#
		<b>42</b> x 18 x 72 <sup>15</sup> / <sub>16</sub>	CIL-42690	<input type="checkbox"/>	110#
 <b>74<sup>15</sup>/<sub>32</sub>" High Shell</b> • 1 <sup>1</sup> / <sub>2</sub> " tie bar included • 1 <sup>1</sup> / <sub>2</sub> " structural filler shelf on 42" wide	<b>70<sup>1</sup>/<sub>2</sub></b>	<b>30</b> x 18 x 74 <sup>15</sup> / <sub>32</sub>	CIL-30705	<input type="checkbox"/>	99#
		<b>36</b> x 18 x 74 <sup>15</sup> / <sub>32</sub>	CIL-36705	<input type="checkbox"/>	104#
		<b>42</b> x 18 x 74 <sup>15</sup> / <sub>32</sub>	CIL-42705	<input type="checkbox"/>	112#
<b>76" High Shell</b> • 1 <sup>1</sup> / <sub>2</sub> " tie bar included • 1 <sup>1</sup> / <sub>2</sub> " structural filler shelf on 42" wide	<b>72</b>	<b>30</b> x 18 x 76	CIL-30720	<input type="checkbox"/>	100#
		<b>36</b> x 18 x 76	CIL-36720	<input type="checkbox"/>	105#
		<b>42</b> x 18 x 76	CIL-42720	<input type="checkbox"/>	113#
<b>77<sup>17</sup>/<sub>32</sub>" High Shell</b> • 1 <sup>1</sup> / <sub>2</sub> " tie bar included • 1 <sup>1</sup> / <sub>2</sub> " structural filler shelf on 42" wide	<b>73<sup>1</sup>/<sub>2</sub></b>	<b>30</b> x 18 x 77 <sup>17</sup> / <sub>32</sub>	CIL-30735	<input type="checkbox"/>	102#
		<b>36</b> x 18 x 77 <sup>17</sup> / <sub>32</sub>	CIL-36735	<input type="checkbox"/>	108#
		<b>42</b> x 18 x 77 <sup>17</sup> / <sub>32</sub>	CIL-42735	<input type="checkbox"/>	116#

A

B

## INFORMATION

## Ordering

See pages 19-20 for how to order custom-built files and storage cabinets.

## Lock

All units include a lock. Keying is random unless otherwise specified at time of order entry.

## Height

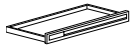


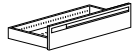

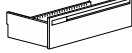
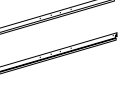
All dimensions shown include 1/8" allowance for glides in recessed position.

## HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.

# Design-Your-Own Lateral Files and Storage Cabinets

## Drawers

Model	Accessories Included	Dimensions W x H	MODEL NUMBER		Approx. Packaged Weight	
			Model Number	Color		
 <b>3" Drawer</b> • Will not accept plate dividers • Specify with caution, not controlled by safety interlock LTACU	None	30 x 3	CIL-30030D	<input type="checkbox"/>	13#	
		36 x 3	CIL-36030D	<input type="checkbox"/>	16#	
		42 x 3	CIL-42030D	<input type="checkbox"/>	20#	
 <b>6" Drawer</b> • All internal accessories must be specified separately • Accepts CIL-334-6DV dividers LTACU	None	30 x 6	CIL-30060D	<input type="checkbox"/>	18#	
		36 x 6	CIL-36060D	<input type="checkbox"/>	19#	
		42 x 6	CIL-42060D	<input type="checkbox"/>	23#	
 <b>7½" Drawer</b> • All internal accessories must be specified separately • Accepts CIL-334-6DV dividers LTACU	None	30 x 7½	CIL-30075D	<input type="checkbox"/>	18#	
		36 x 7½	CIL-36075D	<input type="checkbox"/>	19#	
		42 x 7½	CIL-42075D	<input type="checkbox"/>	23#	
 <b>9" Drawer</b> • All internal accessories must be specified separately • Accepts CIL-334-6DV dividers LTACU	None	30 x 9	CIL-30090D	<input type="checkbox"/>	19#	
		36 x 9	CIL-36090D	<input type="checkbox"/>	20#	
		42 x 9	CIL-42090D	<input type="checkbox"/>	24#	
 <b>10½" Drawer</b> • For letter or legal size materials • All internal accessories must be specified separately • Will not accept divider plates LTACU	None	30 x 10½	CIL-30105D	<input type="checkbox"/>	23#	
		36 x 10½	CIL-36105D	<input type="checkbox"/>	25#	
		42 x 10½	CIL-42105D	<input type="checkbox"/>	30#	
	<b>10½" Drawer with Folder Bars</b> • Includes type-A folder bars for legal or letter hanging files • Will not accept divider plates LTACU	Type-A Bars	30 x 10½	CIL-30105DA	<input type="checkbox"/>	27#
			36 x 10½	CIL-36105DA	<input type="checkbox"/>	29#
			42 x 10½	CIL-42105DA	<input type="checkbox"/>	34#
 <b>12" Drawer</b> • For letter or legal size materials • All internal accessories must be specified separately LTACU	None	30 x 12	CIL-30120D	<input type="checkbox"/>	23#	
		36 x 12	CIL-36120D	<input type="checkbox"/>	25#	
		42 x 12	CIL-42120D	<input type="checkbox"/>	30#	
	<b>12" Drawer with Folder Bars</b> • Includes type-A folder bars for legal or letter hanging files LTACU	Type-A Bars	30 x 12	CIL-30120DA	<input type="checkbox"/>	27#
			36 x 12	CIL-36120DA	<input type="checkbox"/>	29#
			42 x 12	CIL-42120DA	<input type="checkbox"/>	34#
 <b>Type "A" Folder Bars</b> • Files one row legal or letter, side-to-side • Priced per set • Dark Tone enamel finish only LTACU	Side-to-Side	30	CIL-30FBA		3#	
		36	CIL-36FBA		3#	
		42	CIL-42FBA		4#	

A

B

### SPECIFICATIONS

Drawers include all hardware necessary to install them into shells. Internal accessories must be specified separately where indicated.

### INFORMATION

**Ordering**  
See pages 19-20 for how to order custom-built files and storage cabinets.

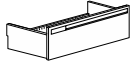
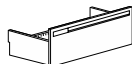
Please refer to page 18 for configurations and dimensions.

### HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.

# Design-Your-Own Lateral Files and Storage Cabinets

Drawers

Model	Accessories Included	Dimensions			MODEL NUMBER		Approx. Packaged Weight	
		W	x	H	Model Number	Color		
 LTACU <b>13 1/2" Drawer</b> • For letter, legal and computer print-out hanging storage • All internal accessories must be specified separately	None	30	x	13 1/2	CIL-30135D	<input type="checkbox"/>	24#	
		36	x	13 1/2	CIL-36135D	<input type="checkbox"/>	27#	
		42	x	13 1/2	CIL-42135D	<input type="checkbox"/>	31#	
<b>13 1/2" Drawer with Folder Bars</b> • For letter, legal and computer print-out hanging storage • Includes type-E folder bars for hanging print-out files	Type-E Bars	30	x	13 1/2	CIL-30135DE	<input type="checkbox"/>	30#	
		36	x	13 1/2	CIL-36135DE	<input type="checkbox"/>	33#	
		42	x	13 1/2	CIL-42135DE	<input type="checkbox"/>	37#	
 LTACU <b>15" Drawer</b> • For print-out storage when specified with type-E folder bars • All internal accessories must be specified separately	None	30	x	15	CIL-30150D	<input type="checkbox"/>	24#	
		36	x	15	CIL-36150D	<input type="checkbox"/>	27#	
		42	x	15	CIL-42150D	<input type="checkbox"/>	31#	
<b>15" Drawer, with Folder Bars</b> • For print-out storage • Includes type-E folder bars for hanging print-out files	Type-E Bars	30	x	15	CIL-30150DE	<input type="checkbox"/>	30#	
		36	x	15	CIL-36150DE	<input type="checkbox"/>	33#	
		42	x	15	CIL-42150DE	<input type="checkbox"/>	37#	

A

B

**SPECIFICATIONS**

Drawers include all hardware necessary to install them into shells. Internal accessories must be specified separately where indicated.

**INFORMATION**

**Ordering**  
See pages 19-20 for how to order custom-built files and storage cabinets.

Please refer to page 18 for configurations and dimensions.

**HOW TO BUILD A MODEL NUMBER**



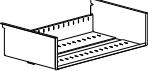
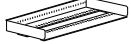

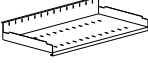
- A** Select basic model.
- B** Select paint color. Refer to the **Product Color Options** page in this catalog.





# Design-Your-Own Lateral Files and Storage Cabinets

## Shelves

Model	Dimensions W x H	MODEL NUMBER		Approx. Packaged Weight
		Model Number	Color	
 <p><b>1 1/2" Posting Shelf</b></p> <ul style="list-style-type: none"> <li>Use in place of 1 1/2" tie bar</li> </ul>	30 x 1 1/2	CIL-3015PS	<input type="checkbox"/>	9#
	36 x 1 1/2	CIL-3615PS	<input type="checkbox"/>	12#
	42 x 1 1/2	CIL-4215PS	<input type="checkbox"/>	15#
LTACU				
 <p><b>6" Rollout Shelf</b></p> <ul style="list-style-type: none"> <li>Accepts CIL-334-6DV dividers</li> <li>Multiples may be installed behind larger receding doors</li> <li>All internal accessories must be specified separately</li> <li>Black finish only</li> </ul>	30 x 6	CIL-30060S		14#
	36 x 6	CIL-36060S		15#
	42 x 6	CIL-42060S		16#
LTACU				
 <p><b>12" Rollout Shelf</b></p> <ul style="list-style-type: none"> <li>Accepts CIL-334-12DV dividers</li> <li>Accepts hanging folder bars</li> <li>All internal accessories must be specified separately</li> <li>Black finish only</li> <li>Can be used for end-tab filing with CIL-334-12DV dividers</li> <li>Can be used for binder storage with CIL-334-12DV dividers</li> </ul>	30 x 12	CIL-30120S		17#
	36 x 12	CIL-36120S		18#
	42 x 12	CIL-42120S		19#
LTACU				
 <p><b>Fixed End Tab Filing Shelf</b></p> <ul style="list-style-type: none"> <li>Accepts CIL-334-12DV dividers</li> <li>May be installed behind 12", 13 1/2" or 15" receding doors</li> <li>All internal accessories must be specified separately</li> <li>Black finish only</li> </ul>	30 x 5	CIL-30ETS		8#
	36 x 5	CIL-36ETS		10#
	42 x 5	CIL-42ETS		11#
LTACU				
 <p><b>Adjustable Blank Shelf</b></p> <ul style="list-style-type: none"> <li>May be installed behind storage cabinets or receding doors</li> <li>Black enamel finish only</li> </ul>	30 x 1	CIL-30BS		6#
	36 x 1	CIL-36BS		7#
	42 x 1	CIL-42BS		8#
LTACU				
 <p><b>Slotted Shelf</b></p> <ul style="list-style-type: none"> <li>Accepts CIL-334-12DV dividers</li> <li>May be installed behind 12", 13 1/2" or 15" receding doors or hinged cupboard doors</li> <li>All internal accessories must be specified separately</li> <li>Black finish only</li> <li>Brackets included</li> </ul>	30 x 5	CIL-30SS		8#
	36 x 5	CIL-36SS		10#
	42 x 5	CIL-42SS		11#
LTACU				

A

B

### SPECIFICATIONS

Drawers include all hardware necessary to install them into shells. Internal accessories must be specified separately where indicated.

### INFORMATION

**Ordering**  
See pages 19-20 for how to order custom-built files and storage cabinets.

Please refer to page 18 for configurations and dimensions.



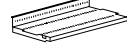




### HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.



# Design-Your-Own Lateral Files and Storage Cabinets

Shelves

Model	Dimensions W x H	MODEL NUMBER		Approx. Packaged Weight
		Model Number	Color	
 <p><b>1 1/2" Tie Bar</b></p> <ul style="list-style-type: none"> <li>Use in 1 1/2" openings where no insert is required</li> <li>Standard and included in all shells 63 3/4" and taller</li> </ul>	30 x 1 1/2	CIL-30015F	<input type="checkbox"/>	3#
	36 x 1 1/2	CIL-36015F	<input type="checkbox"/>	3#
	42 x 1 1/2	CIL-42015F	<input type="checkbox"/>	3#
LTACU				
 <p><b>1 1/2" Locking Tie Bar</b></p> <ul style="list-style-type: none"> <li>Replaces standard cabinet lock and 1 1/2" tie bar</li> <li>Use when lock is required at a location other than at top of cabinet</li> <li>Can be installed in any position in any cabinet</li> </ul>	30 x 1 1/2	CIL-3015LF	<input type="checkbox"/>	7#
	36 x 1 1/2	CIL-3615LF	<input type="checkbox"/>	10#
	42 x 1 1/2	CIL-4215LF	<input type="checkbox"/>	13#
LTACU				
 <p><b>1 1/2" Tie Bar Shelf</b></p> <ul style="list-style-type: none"> <li>To be installed below receding door for binder storage</li> <li>Use in place of 1 1/2" tie bar</li> <li>Will accept CIL-334-12DV plate dividers, not included</li> </ul>	30 x 1 1/2	CIL-3015FS	<input type="checkbox"/>	9#
	36 x 1 1/2	CIL-3615FS	<input type="checkbox"/>	12#
	42 x 1 1/2	CIL-4215FS	<input type="checkbox"/>	15#
LTACU				
 <p><b>1 1/2" Locking Tie Bar Shelf</b></p> <ul style="list-style-type: none"> <li>To be installed below receding door for binder storage</li> <li>Use in place of 1 1/2" locking tie bar</li> <li>Will accept CIL-334-12DV plate dividers, not included</li> <li>Includes lock and all necessary installation hardware</li> </ul>	30 x 1 1/2	CIL-3015LFS	<input type="checkbox"/>	11#
	36 x 1 1/2	CIL-3615LFS	<input type="checkbox"/>	14#
	42 x 1 1/2	CIL-4215LFS	<input type="checkbox"/>	17#
LTACU				
 <p><b>Individual Drawer Lock and Security Shelf</b></p> <ul style="list-style-type: none"> <li>Use on 9", 12", 13 1/2" and 15 1/2" drawers</li> <li>Not designed for receding door applications</li> <li>Includes 20-gauge security shelf, drawer lock and all necessary installation hardware</li> <li>Can be field installed</li> </ul>	30	CIL-30DL		6#
	36	CIL-36DL		7#
	42	CIL-42DL		8#
LTACU				
 <p><b>Blank Filler Shelf</b></p> <ul style="list-style-type: none"> <li>Can be use in place of tie bar shelf</li> <li>No slots for dividers</li> </ul>	30 x 1 1/2	CIL-3015BFS		9#
	36 x 1 1/2	CIL-3615BFS		12#
	42 x 1 1/2	CIL-4215BFS		15#
LTACU				
 <p><b>Locking Blank Filler Shelf</b></p> <ul style="list-style-type: none"> <li>Can be use in place of tie bar shelf</li> <li>No slots for dividers</li> </ul>	30 x 1 1/2	CIL-3015BLFS		9#
	36 x 1 1/2	CIL-3615BLFS		12#
	42 x 1 1/2	CIL-4215BLFS		15#
LTACU				

A

B

## SPECIFICATIONS

Drawers include all hardware necessary to install them into shells. Internal accessories must be specified separately where indicated.

## INFORMATION

**Ordering**  
See pages 19-20 for how to order custom-built files and storage cabinets.

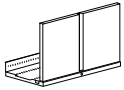
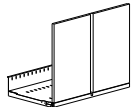
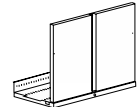
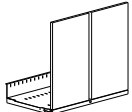
Please refer to page 18 for configurations and dimensions.

## HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.

# Design-Your-Own Lateral Files and Storage Cabinets

## Hinged Doors

Model	Dimensions W x H	MODEL NUMBER		Approx. Packaged Weight
		Model Number	Color	
 <p><b>25 1/2" Hinged Door Insert</b></p> <ul style="list-style-type: none"> <li>• 24" hinged doors, 1 1/2" locking tie bar shelf</li> <li>• Must be located at top of cabinet shell</li> <li>• Bottom shelf slotted to accept CIL-334-12DV plate dividers, not included</li> <li>• All internal accessories must be specified separately</li> <li>• Includes locks and all necessary installation hardware</li> </ul>	30 x 25 1/2	CIL-30255MHX	<input type="checkbox"/>	30#
	36 x 25 1/2	CIL-36255MHX	<input type="checkbox"/>	35#
	42 x 25 1/2	CIL-42255MHX	<input type="checkbox"/>	40#
LTACU				
 <p><b>30" Hinged Door Insert</b></p> <ul style="list-style-type: none"> <li>• 28 1/2" hinged doors, 1 1/2" locking tie bar shelf</li> <li>• Must be located at top of cabinet shell</li> <li>• Bottom shelf slotted to accept 33412DV plate dividers (not included)</li> <li>• All internal accessories must be specified separately</li> <li>• Includes lock and all necessary installation hardware</li> </ul>	30 x 30	CIL-30300MHX	<input type="checkbox"/>	34#
	36 x 30	CIL-36300MHX	<input type="checkbox"/>	39#
	42 x 30	CIL-42300MHX	<input type="checkbox"/>	44#
LTACU				
 <p><b>31 1/2" Hinged Door Insert</b></p> <ul style="list-style-type: none"> <li>• 30" hinged doors, 1 1/2" locking tie bar shelf</li> <li>• Must be located at top of cabinet shell</li> <li>• Bottom shelf slotted to accept 33412DV plate dividers (not included)</li> <li>• All internal accessories must be specified separately</li> <li>• Includes lock and all necessary installation hardware</li> </ul>	30 x 31 1/2	CIL-30315MHX	<input type="checkbox"/>	35#
	36 x 31 1/2	CIL-36315MHX	<input type="checkbox"/>	40#
	42 x 31 1/2	CIL-42315MHX	<input type="checkbox"/>	45#
LTACU				
 <p><b>33" Hinged Door Insert</b></p> <ul style="list-style-type: none"> <li>• 31 1/2" hinged doors, 1 1/2" locking tie bar shelf</li> <li>• Must be located at top of cabinet shell</li> <li>• Bottom shelf slotted to accept 33412DV plate dividers (not included)</li> <li>• All internal accessories must be specified separately</li> <li>• Includes lock and all necessary installation hardware</li> </ul>	30 x 33	CIL-30330MHX	<input type="checkbox"/>	37#
	36 x 33	CIL-36330MHX	<input type="checkbox"/>	42#
	42 x 33	CIL-42330MHX	<input type="checkbox"/>	47#
LTACU				

A

B

### SPECIFICATIONS

Drawers include all hardware necessary to install them into shells. Internal accessories must be specified separately where indicated.

### INFORMATION

**Ordering**  
See pages 19-20 for how to order custom-built files and storage cabinets.

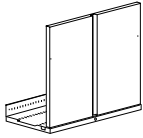
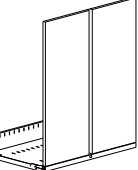
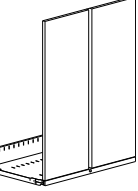
Please refer to page 18 for configurations and dimensions.

### HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.

# Design-Your-Own Lateral Files and Storage Cabinets

Hinged Doors

Model	Dimensions W x H			MODEL NUMBER		Approx. Packaged Weight
				Model Number	Color	
 <p><b>37 1/2" Hinged Door Insert</b></p> <ul style="list-style-type: none"> <li>• 36" hinged doors, 1 1/2" locking tie bar shelf</li> <li>• Must be located at top of cabinet shell</li> <li>• Bottom shelf slotted to accept CIL-334-12DV plate dividers, not included</li> <li>• All internal accessories must be specified separately</li> <li>• Includes locks and all necessary installation hardware</li> </ul>	30	x	37 1/2	CIL-30375MHX	<input type="checkbox"/>	40#
	36	x	37 1/2	CIL-36375MHX	<input type="checkbox"/>	45#
	42	x	37 1/2	CIL-42375MHX	<input type="checkbox"/>	50#
 <p><b>45" Hinged Door Insert</b></p> <ul style="list-style-type: none"> <li>• 43 1/2" hinged doors, 1 1/2" locking tie bar shelf</li> <li>• Must be located at top of cabinet shell</li> <li>• Bottom shelf slotted to accept 33412DV plate dividers (not included)</li> <li>• All internal accessories must be specified separately</li> <li>• Includes lock and all necessary installation hardware</li> </ul>	30	x	45	CIL-30450MHX	<input type="checkbox"/>	47#
	36	x	45	CIL-36450MHX	<input type="checkbox"/>	52#
	42	x	45	CIL-42450MHX	<input type="checkbox"/>	57#
 <p><b>49 1/2" Hinged Door Insert</b></p> <ul style="list-style-type: none"> <li>• 48" hinged doors, 1 1/2" locking tie bar shelf</li> <li>• Must be located at top of cabinet shell</li> <li>• Bottom shelf slotted to accept 33412DV plate dividers (not included)</li> <li>• All internal accessories must be specified separately</li> <li>• Includes lock and all necessary installation hardware</li> </ul>	30	x	49 1/2	CIL-30495MHX	<input type="checkbox"/>	50#
	36	x	49 1/2	CIL-36495MHX	<input type="checkbox"/>	55#
	42	x	49 1/2	CIL-42495MHX	<input type="checkbox"/>	60#

A

B

**SPECIFICATIONS**

Drawers include all hardware necessary to install them into shells. Internal accessories must be specified separately where indicated.

**INFORMATION**

**Ordering**  
See pages 19-20 for how to order custom-built files and storage cabinets.

Please refer to page 18 for configurations and dimensions.

**HOW TO BUILD A MODEL NUMBER**

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.

# Pedestals

## General Information

### GENERAL INFORMATION

Pedestals are available in sizes and drawer combinations to suit any personal storage requirement. Freestanding and mobile units are designed to fit below most worksurfaces. Hanging and worksurface supporting units are sized to fit under Systems furniture. A mounting kit is provided with each unit to allow installation under other compatible workstations.

#### Preconfigured Units

To simplify the specification process, we offer preconfigured pedestals in the most popular sizes with the most popular internal components. These units are assembled using standard components.

#### Height

Four pedestal styles are available. Heights include  $\frac{1}{4}$ " allowance for leveling glides fully recessed. Worksurface Supporting: 27 $\frac{7}{8}$ " Freestanding: 22 $\frac{3}{8}$ ", 25 $\frac{5}{16}$ " Mobile: 24 $\frac{1}{16}$ ", 27 $\frac{7}{8}$ " Hanging: 19 $\frac{1}{16}$ ", 22 $\frac{1}{8}$ ".

#### Depth

Products are available in three standard depths: 17 $\frac{7}{8}$ ", 21 $\frac{5}{8}$ " and 27 $\frac{7}{8}$ "

#### Width

All products are 15" wide.

#### Drawer Dimensions

Refer to the illustrations for the range of drawer sizes and the height clearance of each.

#### Model Numbering System

Each character in the basic model number corresponds to a specific unit feature.

#### Example: CIP-1524M-FF-BL

<b>CIP</b>	Product name	<b>Corr. Inc. Pedestal</b>
<b>15</b>	Cabinet width	<b>15" wide</b>
<b>24</b>	Interior height	<b>24" high</b>
<b>M</b>	Pedestal type	<b>Mobile</b>
<b>FF</b>	Drawer type	<b>2 file drawers</b>
<b>BL</b>	Color code	<b>Black</b>

Each pedestal type and accessory has a corresponding character.

<b>M</b>	Mobile
<b>H</b>	Hanging/suspended
<b>F</b>	Freestanding
<b>W</b>	Worksurface supporting
<b>P</b>	3" Pencil drawer
<b>B</b>	6" Box drawer
<b>F</b>	12" File drawer

### CONSTRUCTION AND STANDARD FEATURES

#### Basic Shell

Twenty-gauge steel body with 20-gauge steel top and box frame front and back uprights. Uprights are notched in 3" intervals for drawer suspension mounting.

#### Drawers

Fronts: Two-piece metal construction. 22-gauge steel outerskin welded to 22-gauge inner liner with full width inset pull. Drawer fronts overlap front of pedestal.

Three-inch (pencil) drawer: Single wall two-piece construction. Body 22-gauge; back 22-gauge. Operates on two section  $\frac{3}{4}$  extension ball bearing suspension.

Six-inch (box) drawer; single wall two-piece construction. Body 22-gauge; back 22-gauge full width inset pull. Operates on two-section  $\frac{3}{4}$  extension ball bearing suspension.

Twelve-inch file, single wall, two-piece construction. Front line 20-gauge, body 22-gauge. Mounted on full extension slide arm suspensions.

#### Adjustable Glides

Freestanding and floor supporting pedestals include four glides, adjustable from outside the cabinet.

#### Counterbalance

Counterbalance weight is included on all mobile units (file/file) that do not use the 5th wheel under the bottom drawer. Counterbalance weight is standard in all freestanding units.

#### Caster Kit

Consists of four twin-wheel hooded casters. Front two casters are locking; rear two casters are non-locking. Counterbalance weight included in certain mobile units.

#### Locks

Locks are standard on all units. The lock is a high-security single-bit type. Units are standard with random keys in a range of 100 different numbers. Specific keying combinations are available at no additional charge. This information must be included with the order.

All locks have removable and interchangeable plugs. This feature provides for onsite custom keying. Locks can be supplied with the plugs installed or shipped separately. To order plugs for field installation, specify "lock plugs not installed" on order. Order must specify total quantity of specific key-numbered locks.

Example: 30 plugs:  
3 keyed alike  
10 keyed alike  
17 keyed alike

### Standard Paint Finishes

All products are iron phosphate treated prior to painting. This process enhances top coat bonding. Powder coat application is a highbred epoxy. The paint is baked on to provide a scratch and stain resistant surface.

All inside and outside shell and drawer front surfaces are painted with the same specified paint color. Interior components and accessories are painted a black finish. Mechanical components are black plated.

Colors shown within this product offering catalog are standard and available where specifications call for painted surfaces.

### Special Paint Finishes

All special colors, including other manufacturers' standard enamel finishes, are available subject to the following conditions:

1. Two steel color chips (minimum 3"x5") are required for color matching purposes. Paper samples are acceptable; however, a reasonable tolerance must be allowed when comparing the two variations.
2. All nonstandard colors, except metallic paints, are available at no additional charge, but may be subject to extended lead times. Orders will not be processed until color match is approved. Verbal approval is accepted; however, written confirmation must follow.

### Field Reconfiguration

As needs change, pedestals can readily be field-changed; however, this process should be undertaken by a qualified service technician.

## Inside Dimensions of Drawers

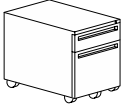
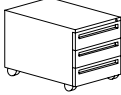

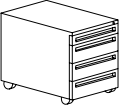
	17 $\frac{5}{8}$ "D Pedestal			21 $\frac{5}{8}$ "D Pedestal			27 $\frac{5}{8}$ "D Pedestal		
	W	x D	x H	W	x D	x H	W	x D	x H
3" Pencil	12 $\frac{1}{8}$ "	x 16 $\frac{1}{4}$ "	x 2 $\frac{3}{16}$ "	12 $\frac{1}{8}$ "	x 19 $\frac{5}{16}$ "	x 2 $\frac{3}{16}$ "	12 $\frac{1}{8}$ "	x 25 $\frac{13}{16}$ "	x 2 $\frac{3}{16}$ "
6" Box	12 $\frac{1}{8}$ "	x 16 $\frac{1}{4}$ "	x 5 $\frac{1}{8}$ "	12 $\frac{1}{8}$ "	x 19 $\frac{5}{16}$ "	x 5 $\frac{1}{8}$ "	12 $\frac{1}{8}$ "	x 25 $\frac{13}{16}$ "	x 5 $\frac{1}{8}$ "
12" File	12 $\frac{1}{8}$ "	x 15 $\frac{3}{4}$ "	x 11"	12 $\frac{1}{8}$ "	x 18 $\frac{13}{16}$ "	x 11"	12 $\frac{1}{8}$ "	x 19 $\frac{5}{16}$ "	x 11"

## Pedestal Heights and Depths

	Depths	Heights Including Glides	Heights Including Casters	Heights Without Glides/Casters
Freestanding	17 $\frac{5}{8}$ ", 21 $\frac{5}{8}$ ", 27 $\frac{5}{8}$ "	22 $\frac{3}{8}$ ", 25 $\frac{3}{16}$ "		
Mobile	17 $\frac{5}{8}$ ", 21 $\frac{5}{8}$ ", 27 $\frac{5}{8}$ "		21 $\frac{3}{4}$ ", 24 $\frac{5}{8}$ ", 27 $\frac{9}{16}$ "	
Hanging	17 $\frac{5}{8}$ ", 21 $\frac{5}{8}$ ", 27 $\frac{5}{8}$ "			19 $\frac{3}{16}$ ", 22 $\frac{1}{8}$ ", 25 $\frac{1}{16}$ "
Worksurface Supporting	17 $\frac{5}{8}$ ", 21 $\frac{5}{8}$ ", 27 $\frac{5}{8}$ "	27 $\frac{1}{8}$ "		

# Pedestals

Freestanding and Mobile

Model	Feature	Dimensions W x D x H	MODEL NUMBER		Approx. Packaged Weight
			Model Number	Color	
 <p><b>Pedestal - BF</b></p> <ul style="list-style-type: none"> <li>• One 6" box drawer</li> <li>• One 12" file drawer with hanging folder partition</li> <li>• Anti-tipping device included on mobile unit and recommended on freestanding unit</li> <li>• Lock included</li> </ul>	<b>Mobile</b>	15 x 17 $\frac{5}{8}$ x 21 $\frac{11}{16}$	CIP-1520M-BF	<input type="checkbox"/>	79#
		15 x 21 $\frac{1}{8}$ x 21 $\frac{11}{16}$	CIP-1524M-BF	<input type="checkbox"/>	90#
		15 x 27 $\frac{5}{8}$ x 21 $\frac{11}{16}$	CIP-1530M-BF	<input type="checkbox"/>	93#
	CIPDU				
 <p><b>Pedestal - BBB</b></p> <ul style="list-style-type: none"> <li>• Three 6" box drawers</li> <li>• Anti-tipping device included on mobile unit and recommended on freestanding unit</li> <li>• Lock included</li> </ul>	<b>Mobile</b>	15 x 17 $\frac{5}{8}$ x 21 $\frac{11}{16}$	CIP-1520M-BBB	<input type="checkbox"/>	83#
		15 x 21 $\frac{1}{8}$ x 21 $\frac{11}{16}$	CIP-1524M-BBB	<input type="checkbox"/>	92#
		15 x 27 $\frac{5}{8}$ x 21 $\frac{11}{16}$	CIP-1530M-BBB	<input type="checkbox"/>	95#
CIPDU					
 <p><b>Pedestal - PBF</b></p> <ul style="list-style-type: none"> <li>• One 3" pencil drawer</li> <li>• One 6" box drawer</li> <li>• One 12" file drawer</li> <li>• Anti-tipping device included on mobile unit and recommended on freestanding unit</li> </ul>	<b>Mobile</b>	15 x 17 $\frac{5}{8}$ x 24 $\frac{5}{8}$	CIP-1520M-PBF	<input type="checkbox"/>	89#
		15 x 21 $\frac{1}{8}$ x 24 $\frac{5}{8}$	CIP-1524M-PBF	<input type="checkbox"/>	90#
		15 x 27 $\frac{5}{8}$ x 24 $\frac{5}{8}$	CIP-1530M-PBF	<input type="checkbox"/>	95#
	<b>Freestanding</b>	15 x 17 $\frac{5}{8}$ x 22 $\frac{1}{4}$	CIP-1520F-PBF	<input type="checkbox"/>	53#
		15 x 21 $\frac{1}{8}$ x 22 $\frac{1}{4}$	CIP-1524F-PBF	<input type="checkbox"/>	55#
		15 x 27 $\frac{5}{8}$ x 22 $\frac{1}{4}$	CIP-1530F-PBF	<input type="checkbox"/>	75#
CIPDU					
 <p><b>Pedestal - PBBB</b></p> <ul style="list-style-type: none"> <li>• One 3" pencil drawer</li> <li>• Three 6" box drawers</li> <li>• Anti-tipping device included on mobile unit and recommended on freestanding unit</li> <li>• Lock included</li> </ul>	<b>Mobile</b>	15 x 17 $\frac{5}{8}$ x 24 $\frac{5}{8}$	CIP-1520M-PBBB	<input type="checkbox"/>	91#
		15 x 21 $\frac{1}{8}$ x 24 $\frac{5}{8}$	CIP-1524M-PBBB	<input type="checkbox"/>	102#
		15 x 27 $\frac{5}{8}$ x 24 $\frac{5}{8}$	CIP-1530M-PBBB	<input type="checkbox"/>	91#
	<b>Freestanding</b>	15 x 17 $\frac{5}{8}$ x 22 $\frac{3}{8}$	CIP-1520F-PBBB	<input type="checkbox"/>	62#
		15 x 21 $\frac{1}{8}$ x 22 $\frac{3}{8}$	CIP-1524F-PBBB	<input type="checkbox"/>	62#
		15 x 27 $\frac{5}{8}$ x 22 $\frac{3}{8}$	CIP-1530F-PBBB	<input type="checkbox"/>	73#
CIPDU					
			A	B	

## INFORMATION

### Lock

All units include a lock. Keying is random unless otherwise specified at time of order entry

### Accessories

See page 43 for accessories.

### Height



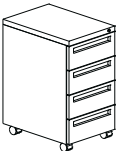
All freestanding pedestals include  $\frac{1}{8}$ " allowance for glides in recessed position. Mobile pedestals include  $2\frac{9}{16}$ " allowance for casters.

## HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.

# Pedestals

Freestanding and Mobile

Model	Feature	Dimensions W x D x H	MODEL NUMBER		Approx. Packaged Weight
			Model Number	Color	
 <p><b>Pedestal - FF</b></p> <ul style="list-style-type: none"> <li>• Two 12" file drawers</li> <li>• Counterbalance weight is included in mobile and freestanding units</li> </ul>	<b>Mobile</b>	15 x 17 <sup>3</sup> / <sub>8</sub> x 27 <sup>9</sup> / <sub>16</sub>	CIP-1520M-FF	<input type="checkbox"/>	93#
		15 x 21 <sup>1</sup> / <sub>8</sub> x 27 <sup>9</sup> / <sub>16</sub>	CIP-1524M-FF	<input type="checkbox"/>	90#
		15 x 27 <sup>3</sup> / <sub>8</sub> x 27 <sup>9</sup> / <sub>16</sub>	CIP-1530M-FF	<input type="checkbox"/>	95#
	<b>Freestanding</b>	15 x 17 <sup>3</sup> / <sub>8</sub> x 25 <sup>3</sup> / <sub>16</sub>	CIP-1520F-FF	<input type="checkbox"/>	55#
		15 x 21 <sup>1</sup> / <sub>8</sub> x 25 <sup>3</sup> / <sub>16</sub>	CIP-1524F-FF	<input type="checkbox"/>	55#
		15 x 27 <sup>3</sup> / <sub>8</sub> x 25 <sup>3</sup> / <sub>16</sub>	CIP-1530F-FF	<input type="checkbox"/>	75#
CIPDU					
 <p><b>Pedestal - BBF</b></p> <ul style="list-style-type: none"> <li>• Two 6" box drawers</li> <li>• One 12" file drawer</li> <li>• Anti-tipping device included on mobile unit and recommended on freestanding unit</li> </ul>	<b>Mobile</b>	15 x 17 <sup>3</sup> / <sub>8</sub> x 27 <sup>9</sup> / <sub>16</sub>	CIP-1520M-BBF	<input type="checkbox"/>	93#
		15 x 21 <sup>1</sup> / <sub>8</sub> x 27 <sup>9</sup> / <sub>16</sub>	CIP-1524M-BBF	<input type="checkbox"/>	95#
		15 x 27 <sup>3</sup> / <sub>8</sub> x 27 <sup>9</sup> / <sub>16</sub>	CIP-1530M-BBF	<input type="checkbox"/>	100#
	<b>Freestanding</b>	15 x 17 <sup>3</sup> / <sub>8</sub> x 25 <sup>3</sup> / <sub>16</sub>	CIP-1520F-BBF	<input type="checkbox"/>	57#
		15 x 21 <sup>1</sup> / <sub>8</sub> x 25 <sup>3</sup> / <sub>16</sub>	CIP-1524F-BBF	<input type="checkbox"/>	60#
		15 x 27 <sup>3</sup> / <sub>8</sub> x 25 <sup>3</sup> / <sub>16</sub>	CIP-1530F-BBF	<input type="checkbox"/>	80#
CIPDU					
 <p><b>Pedestal - BBBB</b></p> <ul style="list-style-type: none"> <li>• Four 6" box drawers</li> <li>• Anti-tipping device included on mobile unit and recommended on freestanding unit</li> <li>• Lock included</li> </ul>	<b>Mobile</b>	15 x 17 <sup>3</sup> / <sub>8</sub> x 27 <sup>9</sup> / <sub>16</sub>	CIP-1520M-BBBB	<input type="checkbox"/>	95#
		15 x 21 <sup>1</sup> / <sub>8</sub> x 27 <sup>9</sup> / <sub>16</sub>	CIP-1524M-BBBB	<input type="checkbox"/>	105#
		15 x 27 <sup>3</sup> / <sub>8</sub> x 27 <sup>9</sup> / <sub>16</sub>	CIP-1530M-BBBB	<input type="checkbox"/>	96#
	<b>Freestanding</b>	15 x 17 <sup>3</sup> / <sub>8</sub> x 25 <sup>3</sup> / <sub>16</sub>	CIP-1520F-BBBB	<input type="checkbox"/>	59#
		15 x 21 <sup>1</sup> / <sub>8</sub> x 25 <sup>3</sup> / <sub>16</sub>	CIP-1524F-BBBB	<input type="checkbox"/>	66#
		15 x 27 <sup>3</sup> / <sub>8</sub> x 25 <sup>3</sup> / <sub>16</sub>	CIP-1530F-BBBB	<input type="checkbox"/>	78#
CIPDU					
			A	B	

## INFORMATION

### Lock

All units include a lock. Keying is random unless otherwise specified at time of order entry

### Accessories

See page 43 for accessories.

### Height

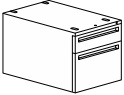
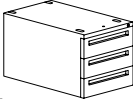
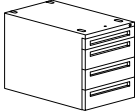
All freestanding pedestals include 1/8" allowance for glides in recessed position. Mobile pedestals include 2 9/16" allowance for casters.

## HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.

# Pedestals

## Hanging

Model	Feature	Dimensions W x D x H	MODEL NUMBER		Approx. Packaged Weight
			Model Number	Color	
 <p><b>Pedestal - BF</b></p> <ul style="list-style-type: none"> <li>• One 6" box drawer</li> <li>• One 12" file drawer</li> </ul>	Hanging	15 x 17 $\frac{3}{8}$ x 19 $\frac{9}{16}$	CIP-1520H-BF	<input type="checkbox"/>	62#
		15 x 21 $\frac{1}{8}$ x 19 $\frac{9}{16}$	CIP-1524H-BF	<input type="checkbox"/>	80#
		15 x 27 $\frac{1}{8}$ x 19 $\frac{9}{16}$	CIP-1530H-BF	<input type="checkbox"/>	93#
CIPDU  <p><b>Pedestal - BBB</b></p> <ul style="list-style-type: none"> <li>• Three 6" box drawers</li> <li>• Lock included</li> </ul>	Hanging	15 x 17 $\frac{3}{8}$ x 19 $\frac{9}{16}$	CIP-1520H-BBB	<input type="checkbox"/>	45#
		15 x 21 $\frac{1}{8}$ x 19 $\frac{9}{16}$	CIP-1524H-BBB	<input type="checkbox"/>	50#
		15 x 27 $\frac{1}{8}$ x 19 $\frac{9}{16}$	CIP-1530H-BBB	<input type="checkbox"/>	61#
CIPDU  <p><b>Pedestal - PBBB</b></p> <ul style="list-style-type: none"> <li>• One 3" pencil drawer</li> <li>• Three 6" box drawers</li> </ul>	Hanging	15 x 17 $\frac{3}{8}$ x 22 $\frac{1}{8}$	CIP-1520H-PBBB	<input type="checkbox"/>	53#
		15 x 21 $\frac{1}{8}$ x 22 $\frac{1}{8}$	CIP-1524H-PBBB	<input type="checkbox"/>	59#
		15 x 27 $\frac{1}{8}$ x 22 $\frac{1}{8}$	CIP-1530H-PBBB	<input type="checkbox"/>	71#
CIPDU					

A

B

### INFORMATION

#### Lock

All units include a lock. Keying is random unless otherwise specified at time of order entry

#### Accessories

See page 43 for accessories.

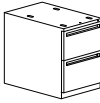
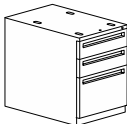
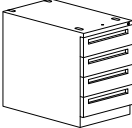
### HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.



# Pedestals

Worksurface Supporting

Model	Feature	Dimensions W x D x H	MODEL NUMBER		Approx. Packaged Weight
			Model Number	Color	
	<b>Pedestal - FF</b> • Two 12" file drawers • Includes four leveling glides	<b>Supporting</b> 15 x 17 $\frac{5}{8}$ x 27 $\frac{7}{8}$	CIP-1520W-FF	<input type="checkbox"/>	59#
			CIP-1524W-FF	<input type="checkbox"/>	82#
			CIP-1530W-FF	<input type="checkbox"/>	95#
	<b>Pedestal - BBF</b> • Two 6" box drawers • One 12" file drawer • Includes four leveling glides	<b>Supporting</b> 15 x 17 $\frac{5}{8}$ x 27 $\frac{7}{8}$	CIP-1520W-BBF	<input type="checkbox"/>	61#
			CIP-1524W-BBF	<input type="checkbox"/>	80#
			CIP-1530W-BBF	<input type="checkbox"/>	93#
	<b>Pedestal - BBBB</b> • Four 6" box drawers • Lock included • Includes four leveling glides	<b>Supporting</b> 15 x 17 $\frac{5}{8}$ x 27 $\frac{7}{8}$	CIP-1520W-BBBB	<input type="checkbox"/>	70#
			CIP-1524W-BBBB	<input type="checkbox"/>	70#
			CIP-1530W-BBBB	<input type="checkbox"/>	81#

A

B

## INFORMATION

### Lock

All units include a lock. Keying is random unless otherwise specified at time of order entry.

### Accessories

See page 43 for accessories.

### Height

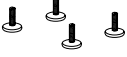

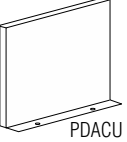
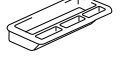
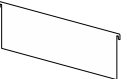
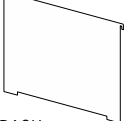


All freestanding pedestals include  $\frac{1}{8}$ " allowance for glides in recessed position. Mobile pedestals include  $2\frac{9}{16}$ " allowance for casters.

## HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select paint color.  
Refer to the **Product Color Options** page in this catalog.

# Pedestals

## Accessories

Model	Feature	Dimensions W x D x H	MODEL NUMBER						Approx. Packaged Weight
			Model Number	Trim Color	Edge Style	Edge Color*	Laminate	Upholstery	
	<b>Glide Kit</b> • Adds 1/8 to 1 inch to pedestal height		CIP-GK						1#
PDACU									
	<b>Caster Kit</b> • Converts freestanding pedestals to mobile units • Adds 2 9/16 inches to pedestal height • Must use with counterbalance weight • 4 per kit	2 9/16	CIP-CK						13#
PDACU									
	<b>Counterbalance Weight</b> • For freestanding units when not under a worksurface	<b>30" Deep Units</b> 12 1/2 x 1/2 x 10 1/4 <b>24" Deep Units</b> 12 1/2 x 1 1/8 x 10 1/4	CIP-CBW20 CIP-CBW40						20# 40#
PDACU									
	<b>Pencil Tray</b> • For 3" pencil and 6" box drawers • Black finish only	12 1/8 x 4 x 1	CIP-PT						1#
	<b>6" Partition</b> • For 6" box drawers • Dark Tone enamel finish only	12 1/8 x 4 5/8	CIP-D6						1#
PDACU									
	<b>Hanging Folder Partition</b> • For 12" (pedestal) file drawers • Dark Tone enamel finish only	12 1/8 x 9 5/8	CIP-D12						1#
PDACU									
	<b>Cushioned Seat for Mobile Pedestals</b> • 17" deep, used with 17 5/8" deep mobile pedestal • 20" deep, used with 21 1/8" deep mobile pedestal • Fabric runs side-to-side • Lip height is 3 1/4"	15 x 17 x 1 1/8 15 x 20 x 1 1/8	PDCU-17 PDCU-20	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	5# 6#
PDACU									
	<b>Pedestal Laminate Tops</b> • High pressure laminate with particleboard core	Fits 20" deep ped 15 x 17 3/4 x 1 1/4 Fits 24" deep ped 15 x 21 3/4 x 1 1/4 Fits 30" deep ped 15 x 27 3/4 x 1 1/4	S7P-1715T S7P-2115T S7P-2715T		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		8# 11# 14#
S7TP	<b>*74P edge only needs edge color selection</b>								
				<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>

### INFORMATION

#### Height

All dimensions shown include 1/8" allowance for glides in recessed position.

### HOW TO BUILD A MODEL NUMBER

**A** Select basic model.

**B** Select trim color.  
Refer to the **Product Color Options** page in this catalog.

**C** Select edge style.  
**SE** = Self Edge  
**74P** = 2mm PVC

**D** Select edge color for 74P edge.\*  
Refer to the **Product Color Options** page in this catalog.

**E** Select laminate color.  
Refer to the **Product Color Options** page in this catalog.

**F** Select fabric color.  
COM

## GENERAL INFORMATION

Vertical files are designed on a 11" module. To assure files are compatible with panel systems, desks or custom architectural details, cabinets are available in 4 different heights. Drawers come preconfigured with either folder bars for hanging files, or compressor followers. If both accessories are desired in one drawer, order the unit with compressor followers, and separately order one set of folder bars for each drawer.

### Preconfigured Units

To simplify the specification process, we offer preconfigured verticals in the most popular sizes with the most popular internal components. These units are assembled using standard components.

### Height

Four vertical file heights are available. Heights include 1/8" allowance for leveling glides fully recessed.

### Depth

All vertical files are nominal 30" deep models. The actual depth is 27<sup>5</sup>/<sub>8</sub>".

### Width

Vertical files are available in 15" width for letter size paper or 18" for legal size paper.

### Model Numbering System

Each character in the basic model number corresponds to a specific unit feature.

#### Example: CIV-1530-2DCF-BL

<b>CIV</b> Product name	<b>Corr. Ind. Vertical</b>
<b>15</b> Cabinet width	<b>15" or 18" wide</b>
<b>30</b> Cabinet depth	<b>always 30" deep</b>
<b>2D</b> Number of drawers	<b>2, 3, 4 or 5 drawers</b>
<b>CF</b> accessories included	<b>CF = Compressor follower</b>
	<b>FB = Folder bar</b>
<b>BL</b> Color code	<b>Black</b>

## CONSTRUCTION AND STANDARD FEATURES

### Basic Shell

The shell is a 20-gauge steel unit with four 18-gauge vertical uprights. The uprights are pierced to allow internal components to fit in precise positions.

Seamless back and top with reinforced corners. 5-drawer cabinets also feature a welded tie bar midway in the shell.

Illustrated shell heights include 1/8" for adjustable glide in recessed position.

### Drawers

Drawer fronts are 22-gauge fronts and 22-gauge inner surfaces spot welded together to form a 3/4" thick front. Fronts are screw mounted to roll out shelf bodies and feature a full width flush inset pull with a label holder.

The drawer body is 22-gauge formed steel that is punched to accept the option of either compressor follower mechanisms or hanging folder bars.

### Suspensions

The three piece progressive action suspension assembly allows the back of the drawer to extend clear of the front face of the cabinet. The suspension features 116 hardened steel ball bearings per suspension.

### Adjustable Glides

Vertical files are supplied with two adjustable glides near the front edge of the cabinet. The glides can be adjusted from inside the cabinet using either a straight blade screwdriver or a 1/4" hex socket wrench, or outside using a 7/8" wrench. Glides provide 3/4" of adjustment.

### Locks

Locks are standard on all units. The lock is a high security, single bit type. Units are standard with random keys in a range of 100 different numbers. Specific keying combinations are available at no additional charge. This information must be included with the order.

All locks have removable and interchangeable cores. This feature provides for onsite custom keying. Locks can be supplied with the cores installed or shipped separately. To order cores for field installation, specify "lock cores not installed" on order. Order must specify total quantity of specific key-numbered locks.

Example: 30 cores:  
3 keyed alike  
10 keyed alike  
17 keyed alike

### Interlock Mechanisms

All vertical files are equipped with a unique patented interlock safety system which permits only one drawer to be opened at a time. The system is designed to reduce the risk of a stand alone unit tipping over.

### Standard Paint Finishes

All products are iron phosphate treated prior to painting. This process enhances top coat bonding. Powder coat application is a highbred epoxy. The paint is baked on to provide a scratch and stain resistant surface.

All inside and outside shell and drawer front surfaces are painted with the same specified paint color. Interior components and accessories are painted a black finish. Mechanical components are black plated.

Colors shown within this product offering catalog are standard and available where specifications call for painted surfaces.

### Special Paint Finishes

All special colors, including other manufacturers' standard enamel finishes, are available subject to the following conditions:

1. Two steel color chips (minimum 3"x 5") are requested for color matching purposes. Paper samples are acceptable; however, a reasonable tolerance must be allowed when comparing the two variations.

2. All nonstandard colors, except metallic paints, are available at no additional charge, but may be subject to extended lead times. Orders will not be processed until color match is approved. Verbal approval is accepted; however, written confirmation must follow.





# Bookcases

## General Information

### GENERAL INFORMATION

Bookcases have been designed to optimally store standard three-ring binders on all shelves. Shelves are adjustable on 1" increments to accommodate other media storage needs.

The units described on the following pages are to suit the most common storage requirements.

#### Height

Bookcases are available in four standard heights. Heights include  $\frac{1}{8}$ " allowance for leveling glides fully recessed.

#### Depth

Bookcases are available in two standard depths: 12" and 15".

#### Width

All bookcases are 30" and 36" wide.

#### Shelf Clearance

Refer to chart below for height and depth clearance dimensions.

#### Model Numbering System

Each character in the basic model number corresponds to a specific unit feature.

<b>Example: CIB-36255-12-BL</b>	
<b>CIB</b> Product name	<b>Corr. Ind. Bookcase</b>
<b>36</b> Bookcase width	<b>36" wide</b>
<b>255</b> Interior height	<b>25<math>\frac{1}{2}</math>" high</b>
<b>12</b> Bookcase depth	<b>12" deep</b>
<b>BL</b> Color code	<b>Black</b>

### CONSTRUCTION AND STANDARD FEATURES

#### Basic Shell

Shells are unique to bookcases, featuring a flush inner liner. The liner is punched to accept shelf brackets on 1" increments, starting approximately 8" from the bottom of the cabinet and terminating approximately 8" from the top of the cabinet. The liners, top and bottom reinforcements are welded into a rigid box frame. The shell is constructed from 18- and 20-gauge steel, with multiple strategically located offsets to maximize strength. The back is seamless. All corners are reinforced.

Illustrated shell heights include  $\frac{1}{8}$ " for adjustable glide in recessed position.

#### Shelves

Shelves are constructed using 22-gauge steel, formed  $\frac{7}{8}$ " thick on the leading and trailing edges to enhance strength.

#### Adjustable Glides

Bookcases are supplied with four adjustable glides. The glides can be adjusted from inside the bookcase using a  $\frac{1}{4}$ " hex socket wrench, or from outside the bookcase using a  $\frac{7}{8}$ " wrench. Standard glides provide  $\frac{3}{4}$ " adjustment; longer glides are also available. Overall bookcase heights include the glide in its recessed position.

### Standard Paint Finishes

All products are iron phosphate treated prior to painting. This process enhances top coat bonding. Powder coat application is a highbred epoxy. The paint is baked on to provide a scratch and stain resistant surface.

All inside and outside shell and drawer front surfaces are painted with the same specified paint color. Interior components and accessories are painted a black finish. Mechanical components are black plated.

Colors shown within this product offering catalog are standard and available where specifications call for painted surfaces.

### Special Paint Finishes

All special colors, including other manufacturers' standard enamel finishes, are available subject to the following conditions:

1. Two steel color chips (minimum 3" x 5") are requested for color matching purposes. Paper samples are acceptable; however, a reasonable tolerance must be allowed when comparing the two variations.
2. All nonstandard colors, except metallic paints, are available at no additional charge, but may be subject to extended lead times. Orders will not be processed until color match is approved. Verbal approval is accepted; however, written confirmation must follow.

### Inside Clear Dimensions

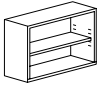

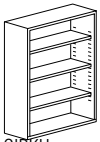
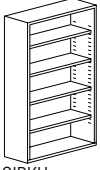

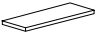
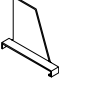
Bookcase Height	Inside Width		Inside Depth	
	30" model	36" model	12" model	15" model
28 $\frac{15}{32}$ "	28 $\frac{1}{2}$ "	34 $\frac{1}{2}$ "	11 $\frac{1}{2}$ "	14 $\frac{1}{2}$ "
42 $\frac{5}{16}$ "	28 $\frac{1}{2}$ "	34 $\frac{1}{2}$ "	11 $\frac{1}{2}$ "	14 $\frac{1}{2}$ "
54 $\frac{9}{16}$ "	28 $\frac{1}{2}$ "	34 $\frac{1}{2}$ "	11 $\frac{1}{2}$ "	14 $\frac{1}{2}$ "
56 $\frac{3}{32}$ "	28 $\frac{1}{2}$ "	34 $\frac{1}{2}$ "	11 $\frac{1}{2}$ "	14 $\frac{1}{2}$ "
66 $\frac{13}{16}$ "	28 $\frac{1}{2}$ "	34 $\frac{1}{2}$ "	11 $\frac{1}{2}$ "	14 $\frac{1}{2}$ "

Bookcase Height	Top Opening	Middle Opening	Bottom Opening
28 $\frac{15}{32}$ "	12 $\frac{13}{64}$ "		12 $\frac{23}{64}$ "
42 $\frac{5}{16}$ "	12 $\frac{37}{64}$ "	12 $\frac{1}{8}$ "	12 $\frac{47}{64}$ "
54 $\frac{9}{16}$ "	12 $\frac{51}{64}$ "	12 $\frac{1}{8}$ "	13 $\frac{7}{64}$ "
56 $\frac{3}{32}$ "	14 $\frac{1}{4}$ "	12 $\frac{1}{8}$ "	12 $\frac{5}{16}$ "
66 $\frac{13}{16}$ "	12 $\frac{9}{16}$ "	12 $\frac{1}{8}$ "	12 $\frac{23}{32}$ "

Note: Dimensions shown above are with shelves located to provide for storage of three-ring binders. Shelves are easily adjustable on 1" increments. Dimensions will vary according.

# Bookcases

12" Deep

Model	Dimensions W x D x H	MODEL NUMBER					Approx. Packaged Weight
		Model Number	Paint Color	Edge Style	Edge Color*	Laminate	
 <b>28<sup>17</sup>/<sub>32</sub>" High</b> • One adjustable shelf	30 x 12 x 28 <sup>17</sup> / <sub>32</sub>	CIB-30255-12	<input type="checkbox"/>				47#
	36 x 12 x 28 <sup>17</sup> / <sub>32</sub>	CIB-36255-12	<input type="checkbox"/>				50#
CIBKU							
 <b>42<sup>5</sup>/<sub>16</sub>" High</b> • Two adjustable shelves	30 x 12 x 42 <sup>5</sup> / <sub>16</sub>	CIB-30390-12	<input type="checkbox"/>				61#
	36 x 12 x 42 <sup>5</sup> / <sub>16</sub>	CIB-36390-12	<input type="checkbox"/>				65#
CIBKU							
 <b>54<sup>9</sup>/<sub>16</sub>" High</b> • Three adjustable shelves	30 x 12 x 54 <sup>9</sup> / <sub>16</sub>	CIB-30510-12	<input type="checkbox"/>				80#
	36 x 12 x 54 <sup>9</sup> / <sub>16</sub>	CIB-36510-12	<input type="checkbox"/>				85#
CIBKU							
 <b>66<sup>13</sup>/<sub>16</sub>" High</b> • Four adjustable shelves	30 x 12 x 66 <sup>13</sup> / <sub>16</sub>	CIB-30630-12	<input type="checkbox"/>				99#
	36 x 12 x 66 <sup>13</sup> / <sub>16</sub>	CIB-36630-12	<input type="checkbox"/>				105#
CIBKU							
 <b>Blank Shelf</b> • Must specify color • For 12" deep bookcases only	30 x 12 x 1	CIB-30BS-12	<input type="checkbox"/>				5#
	36 x 12 x 1	CIB-36BS-12	<input type="checkbox"/>				6#
LTACU							
 <b>Laminate Top</b> • For all 12" deep bookcases  <b>*74P edge only needs edge color selection</b>	30 x 12 x 1 <sup>1</sup> / <sub>4</sub>	CIB-3012T		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12#
	36 x 12 x 1 <sup>1</sup> / <sub>4</sub>	CIB-3612T		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	14#
S7TP							
 <b>Book End Support</b> • For all 12" deep bookcases shelves • Dark tone enamel finish • Includes one book end support	1 <sup>1</sup> / <sub>2</sub> x 12 x 8	CIB-BES-12					2#
LTACU							

A

B

C

D

E

## INFORMATION

### Height

All dimensions shown include  $\frac{1}{8}$ " allowance for glides in recessed position.

## HOW TO BUILD A MODEL NUMBER

**A** Select basic model.

**B** Select cabinet paint color.  
Refer to the **Product Color Options** page in this catalog.

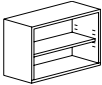



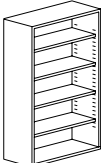



**C** Select edge style.  
SE = Self Edge  
74P = 2mm PVC

**D** Select edge color for 74P edge.\*  
Refer to the **Product Color Options** page in this catalog.

**E** Select laminate color.  
Refer to the **Product Color Options** page in this catalog.

# Bookcases

15" Deep

Model	Dimensions W x D x H	MODEL NUMBER					Approx. Packaged Weight
		Model Number	Paint Color	Edge Style	Edge Color*	Laminate	
 <b>28<sup>17</sup>/<sub>32</sub>" High</b> • One adjustable shelf	30 x 15 x 28 <sup>17</sup> / <sub>32</sub>	CIB-30255-15	<input type="checkbox"/>				52#
	36 x 15 x 28 <sup>17</sup> / <sub>32</sub>	CIB-36255-15	<input type="checkbox"/>				55#
CKU							
 <b>42<sup>5</sup>/<sub>16</sub>" High</b> • Two adjustable shelves	30 x 15 x 42 <sup>5</sup> / <sub>16</sub>	CIB-30390-15	<input type="checkbox"/>				66#
	36 x 15 x 42 <sup>5</sup> / <sub>16</sub>	CIB-36390-15	<input type="checkbox"/>				70#
CIBKU							
 <b>54<sup>9</sup>/<sub>16</sub>" High</b> • Three adjustable shelves	30 x 15 x 54 <sup>9</sup> / <sub>16</sub>	CIB-30510-15	<input type="checkbox"/>				85#
	36 x 15 x 54 <sup>9</sup> / <sub>16</sub>	CIB-36510-15	<input type="checkbox"/>				90#
CIBKU							
 <b>56<sup>5</sup>/<sub>32</sub>" High</b> • Three adjustable shelves	30 x 15 x 56 <sup>5</sup> / <sub>32</sub>	CIB-30525-15	<input type="checkbox"/>				95#
	36 x 15 x 56 <sup>5</sup> / <sub>32</sub>	CIB-36525-15	<input type="checkbox"/>				100#
CIBKU							
 <b>66<sup>13</sup>/<sub>16</sub>" High</b> • Four adjustable shelves	30 x 15 x 66 <sup>13</sup> / <sub>16</sub>	CIB-30630-15	<input type="checkbox"/>				104#
	36 x 15 x 66 <sup>13</sup> / <sub>16</sub>	CIB-36630-15	<input type="checkbox"/>				110#
CIBKU							
 <b>Blank Shelf</b> • Must specify color • 15" D shelves used with 15" D bookcases only	30 x 15 x 1	CIB-30BS-15	<input type="checkbox"/>				6#
	36 x 15 x 1	CIB-36BS-15	<input type="checkbox"/>				7#
LTACU							
 <b>Laminate Top</b> • For all 15" deep bookcases  <b>*74P edge only needs            edge color selection</b>	30 x 15 x 1 <sup>1</sup> / <sub>4</sub>	CIB-3015T		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	15#
	36 x 15 x 1 <sup>1</sup> / <sub>4</sub>	CIB-3615T		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	18#
S7TP							
 <b>Book End Support</b> • Black finish only • Includes one book end support	1 <sup>1</sup> / <sub>2</sub> x 15 x 8	CIB-BES-15					2#
LTACU							
			<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>

## INFORMATION

### Height

All dimensions shown include  $\frac{3}{8}$ " allowance for glides in recessed position.



## HOW TO BUILD A MODEL NUMBER

**A** Select basic model.

**B** Select cabinet paint color.  
Refer to the **Product Color Options** page in this catalog.

**C** Select edge style.  
**SE** = Self Edge  
**74P** = 2mm PVC

**D** Select edge color for 74P edge.\*  
Refer to the **Product Color Options** page in this catalog.

**E** Select laminate color.  
Refer to the **Product Color Options** page in this catalog.